Pierce County Council

AMENDED MEETING AGENDA

November 21, 2017
3:00 p.m.
930 Tacoma Avenue South – Room 1045
Tacoma, WA 98402
Voice: (253) 798-7777 – FAX: (253) 798-7509 – Toll-Free: (800) 992-2456 – TTY: 711
www.piercecountywa.org/council

I. Call to Order

II. Roll Call

III. Pledge of Allegiance to the Flag

To be followed by a Moment of Silence in tribute to our men and women in the Military

IV. Approval of Agenda

PUBLIC PARTICIPATION IN COUNCIL MEETINGS

Anyone may address any ordinance or resolution on the agenda for final consideration. Public comment on any other items on the agenda shall be at the discretion of the Chair. To ensure equal opportunity for the public to comment, the Chair may impose a time limit on each speaker. All comments must be directed to the Chair.

No person shall disrupt the orderly conduct of any Council meeting. Speakers who fail to comply with the Council’s rules governing public participation in Council meetings (PCC 1.28.050 C.) shall be subject to forfeiture of his or her opportunity to speak to the Council and/or removal from the Council Chambers or other meeting room at the discretion of the Chair.

Citizens’ Forum. The purpose of Section XI., Citizens’ Forum, is to afford members of the public an opportunity to address the Council on issues of significance to or affecting Pierce County government and that do not appear otherwise on that particular meeting agenda. There is a three minute time limit, unless changed by the Chair; all comments must be directed to the Chair.

The Council adopts and incorporates herein by reference the provisions of Revised Code of Washington 42.17.130 regarding the use of its facilities for campaigns or ballot propositions.

Council meetings are audio recorded and cablecast from gavel to gavel. Regular 3:00 p.m. Council Meetings are broadcast live and replayed beginning the next day on channel 22 (Comcast and Click! Network) and on channel 20 (Rainier Connect). Video archives are available at www.piercecountytv.org

Audio equipment is available for the hearing impaired. Please contact the receptionist for assistance.

Guest WiFi access available. Request access from meeting clerk or receptionist.
V. Consent Agenda

_No final action on any Ordinance will be taken under this Section._

a. Approval of Minutes

b. Action on Ordinances (refer, set date of hearing)

c. Action on Resolutions

1. **Proposal No. R2017-130**, Appointment - TPA Commission

   A Resolution of the Pierce County Council Confirming the Appointment of One New Member (Brandy Frederich) to the Pierce County Tourism Promotion Area Hotel Commission.

   Sponsored by: Councilmember Connie Ladenburg
   Council contact person: Susan Long, (253) 798-6068
   Department contact person: Economic Development - Katherine Sorgenfrei  
   (253) 798-6906

   For final consideration


   Resolution of the Pierce County Council Confirming the Appointment of One New Member (Andrew Karlsson) to the Pierce County Airport/Thun Field Advisory Commission

   Sponsored by: Councilmember Dan Roach
   Council contact person: Susan Long, (253) 798-6068
   Department contact person: Planning and Public Works – Cindy Willis,  
   (253) 798-2478

   For final consideration

d. Action on Grant Applications/Awards

e. Other Items

   1. Certified Budget filed with the Clerk of the Council pursuant to RCW 84.52.020:

      Town of Wilkeson

VI. Messages from Executive/Judges/Prosecuting Attorney

1. A message from the Executive transmitting the following Ordinance, which was approved and signed on November 6, 2017:

2. A message from the Executive transmitting the following Ordinance, which was approved and signed on November 7, 2017:

Ordinance No. 2017-45s, An Ordinance of the Pierce County Council Granting a Nonexclusive Franchise to Olympic Pipe Line Company LLC, a Delaware Limited Liability Company, for Location of Petroleum Products Lines on Certain County Rights-of-Way; and Authorizing the County Executive to Execute Said Franchise.

VII. Proclamations, Awards, and/or Appointments to Boards and Commissions

VIII. Ordinances

1. Proposal No. 2017-61s2, Implementing the 2018 Budget - Amending Code

An Ordinance of the Pierce County Council Implementing the 2018 Budget; Amending the Pierce County Code and the Powers, Duties or Responsibilities of Certain Pierce County Departments, Boards, or Commissions; Amending Chapter 2.04 of the Pierce County Code, "Public Records Inspection and Copying Procedures"; Amending Pierce County Code Section 2.42.020, "Purpose – Prevention Services Funding"; Section 4.28.130, "Criminal Justice Purposes Tax – Allocation and Use," and Section 4.48.020, "Special Revenue Funds"; Amending Chapter 8.31 of the Pierce County Code, "Litter and Clean-Up Disposal Credit"; Amending or Repealing Certain Ordinances; and Setting an Effective Date.

Sponsored by: Pierce County Council
Council contact person: Paul Bocchi, (253) 798-7304
Committee recommendation: Do Pass as Substituted at Committee of the Whole on November 2, 2017
Continued from the November 14, 2017 Council Meeting
For final consideration

2. Proposal No. 2017-62s2, Implementing the 2018 Budget - Requesting Certain Actions

An Ordinance of the Pierce County Council Implementing the 2018 Budget by Requesting Certain County Departments, Boards and Commissions to Take Certain Actions; and Setting an Effective Date.

Sponsored by: Pierce County Council
Council contact person: Paul Bocchi, (253) 798-7304
Committee recommendation: Do Pass as Substituted at Committee of the Whole on November 2, 2017
Continued from the November 7, 2017, Council Meeting
For final consideration
3-4. **Proposal No. 2017-80**, Wage Adjustments for Non-Represented Employees

An Ordinance of the Pierce County Council Authorizing Wage Adjustments for Non-Represented Employees; Amending the Pierce County Salary Classification Plan; and Setting an Effective Date.

Sponsored by: Councilmember Douglas G. Richardson
Council contact person: Paul Bocchi, (253) 798-7304
Department contact person: Human Resources – Ginny Dale, (253) 798-7469
Committee recommendation: Do Pass at Rules and Operations on November 6, 2017

For final consideration

4-3. **Proposal No. 2017-73s3**, 2018 Annual Budget

An Ordinance of the Pierce County Council Adopting the Annual Budget of Pierce County for Fiscal Year 2018; and Setting an Effective Date.

Sponsored by: Pierce County Council
Council contact person: Paul Bocchi, (253) 798-7304
Department contact persons: Finance – Jim Dickman, (253) 798-7512 and Gary Robinson, (253) 798-7450
Committee recommendation: Do Pass as Substituted at Committee of the Whole on November 2, 2017
Continued from the November 7, 2017, Council Meeting

For final consideration

IX. Resolutions

1. **Proposal No. R2017-108s**, Implementing the 2018 Budget - Declaring Policy and Requesting Information

A Resolution of the Pierce County Council Implementing the 2018 Budget; Declaring Certain County Policy; and Requesting Information from Agencies of County Government.

Sponsored by: Pierce County Council
Council contact person: Paul Bocchi, (253) 798-7304
Committee recommendation: Forward without Recommendation at Committee of the Whole on November 2, 2017
Continued from the November 7, 2017, Council Meeting

For final consideration
   A Resolution of the Pierce County Council Declaring Pierce County’s Desire to Participate in the Tacoma Tideflats Subarea Planning Process and Requesting the Executive Negotiate an Interlocal Agreement with Relevant Jurisdictions that Assures an Appropriate County Role in the Process.

   Sponsored by: Councilmember Douglas G. Richardson  
   Council contact person: Susan Long, (253) 798-6068  
   Department contact person: Executive’s Office - Brian Hardtke, (253) 798-7488  
   For final consideration

**X. Other Business/Announcements**

**XI. Citizens’ Forum (3 minute time limit – see page 1 of this Agenda)**

**XII. Adjournment**

**Note:** If for any reason this meeting is canceled, all Agenda items shall be continued to the next regular meeting of the Council.
RESOLUTION NO. R2017-130

A Resolution of the Pierce County Council Confirming the Appointment of One New Member (Brandy Frederich) to the Pierce County Tourism Promotion Area Hotel Commission. (Appointment - TPA Commission)

Whereas, the Pierce County Council created a new Chapter 2.91 of the Pierce County Code (PCC), thereby creating the Pierce County Tourism Promotion Area Hotel Commission (TPAC) and enumerating the duties, responsibilities and operating parameters for the TPA Commission; and

Whereas, Pam Newlun of Rainier Guest Services (representing Pierce County) is retiring at the end of this year; and

Whereas, Brandy Frederich of Rainier Guest Services was recommended by the Pierce County Lodging Association to serve the unexpired term of Pam Newlun (representing Pierce County); and

Whereas, the Pierce County Charter, Section 3.30, provides that the appointment of members to boards and commissions shall be made by the Pierce County Executive subject to confirmation by the Pierce County Council; and

Whereas, the Pierce County Council has completed its confirmation review; Now Therefore,

BE IT RESOLVED by the Council of Pierce County:

Section 1. The Council hereby confirms the appointment of Brandy Frederich to serve the unexpired term of Pam Newlun. The term will expire on March 1, 2018.
Section 2. The Clerk of the Council shall provide a copy of this Resolution to the individual confirmed, the County Executive, and the Economic Development Department.

ADOPTED this _______ day of _________________, 2017.

ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

__________________________
Denise D. Johnson
Clerk of the Council

__________________________
Douglas G. Richardson
Council Chair
October 10, 2017

Re: TPA Commissioner Nominee

Dear Bruce:

I am very pleased to confirm the following nominee selected by the Pierce County Lodging Association as a TPA commissioner –

1) Confirming Brandy Frederich with the Rainier Guest Services to fill the term as a Pierce County TPA Commissioner, filling Pam Newlun’s position, which will become vacant as she is retiring at the end of this year.

Sincerely,

Jo Thompson, PCLA President
General Manager, Shilo Inn & Suites Tacoma
(253) 475-4020
jo.thompson@shiloinsns.com

Attachments/mjt
**Name of Board/Commission:** Tourism Promotion Area

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>Frederich</th>
<th>First Name:</th>
<th>Brandy</th>
<th>Middle Initial:</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Street Address <em>not</em> a PO Box</td>
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<tr>
<td>City, State, Zip</td>
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</tr>
<tr>
<td>Preferred Mailing Address (Home, Business or PO Box)</td>
<td>Same as above</td>
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<tr>
<td>Email Address</td>
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**Occupation and Employer.** *(If retired, please indicate "Retired" with your former employer and occupation)*
Managing Director, Rainier Guest Services

**Education.** *(Name of high school, college/university, degree)*
Reseda High School, Reseda Ca

**Professional/Community Activities.** *(Attach additional page if needed)*
- Participated in the Sequoia Tourism Council meetings in 2012 & 2013.
- Make a difference, Visalia, CA - Urban Park and Forestry
- Breast Cancer Awareness Walk

**Describe your qualifications related to this position.** *(Attach additional documentation/pages if needed)*
- Collaborated with marketing partners, sales teams, public relations firm addressing target markets, branding, initiatives and messaging. Organized on-site media events and participated in trade shows.
- Strategic planning and implementation for lodging properties.
- Streamlined budget development, business plans and financial accountability as well as yield management, contractual compliance and client management.
- Amplified reputation management at the properties through customer service initiatives and social media responses.
- 22 Years in the hospitality industry

**Describe your interest in serving on this Board/Commission.** *(Attach additional page if needed)*
I feel it is in the best interest of Rainier Guest Services to be involved in recommending the use of funding collected.

**Are you at least 18 years old?** [ ] Yes [ ] No

**Can you perform the essential functions and meet the attendance requirements for serving on this board/commission with or without an accommodation?** [ ] Yes [ ] No

**Are you, your spouse, or a member of your immediate family an employee of Pierce County?** [ ] Yes [ ] No
If yes please identify:

**Are you currently serving on any other Pierce County Boards or Commissions?** [ ] Yes [ ] No
If yes please identify:
BOARD OR COMMISSION APPLICATION - Continued

Your Name: Brandy Frederich
Name of Board: Tourism Promotion Area

PERSONAL REFERENCES:

Name: Pam Newlan
Occupation: Sales and Marketing/Revenue Manager
Address: [Redacted]
Daytime Phone: [Redacted]

Name: Melinda Simpson
Occupation: Operations Manager
Address: [Redacted]
Daytime Phone: [Redacted]

Signature of Applicant: [Signature]
Date: 5/11/17

Please return completed application and résumé (if available) to:
Pierce County Office of the Executive
930 Tacoma Ave S, Room 737
Tacoma, WA 98402

REFERRAL SOURCE:

How did you hear of this volunteer opportunity? Please check all that apply:

☐ Newpaper:
☐ Pierce County Executive Board & Commission Vacancy Web Page
☐ Word-of-Mouth
☐ County Employee
☐ Posted:
☐ Public Access Television
☐ Board Meeting:
☐ Other - Please Identify:
This Proposal has No or De minimis Fiscal Impact
RESOLUTION NO. R2017-129

A Resolution of the Pierce County Council Confirming the Appointment of One New Member (Andrew Karlsson) to the Pierce County Airport/Thun Field Advisory Commission.

Whereas, Ordinance No. 2001-22s2 established and created the Pierce County Airport/Thun Field Advisory Commission as set forth in the Pierce County Code (PCC) Chapter 2.46; and

Whereas, PCC 2.46.030 of the Code establishes that the Commission shall have eight voting members consisting of four community residents, and four airport user representatives; and

Whereas, PCC 2.46.040A of the Code establishes that voting members shall be appointed for 4-year terms and no voting member shall serve more than two consecutive full terms; and

Whereas, a vacancy exists for an airport user due to the resignation of Shawn Pratt/Andrew Karlsson is eligible and willing to serve; and

Whereas, the Executive has appointed Andrew Karlsson to a partial term on the Pierce County Airport/Thun Field Advisory Commission as an airport user; and

Whereas, the Pierce County Charter, Section 3.30, provides that the appointment of members to boards and commissions shall be made by the Executive, subject to confirmation by a majority of the Council; and

Whereas, the Council has completed its confirmation review; Now Therefore,

BE IT RESOLVED by the Council of Pierce County:
Section 1. The Pierce County Council hereby confirms the appointment of Andrew Karlsson to a partial term on the TFAC expiring on April 12, 2020.

Section 2. The Clerk of the Council shall provide a copy of this Resolution to the member appointed, the County Executive, the Director of Planning and Public Works Department, and the Airport and Ferry Administrator.

ADOPTED this _______ day of ________________, 2017.

ATTEST: 
PIERCE COUNTY COUNCIL
Pierce County, Washington

______________________________  ______________________________
Denise D. Johnson              Douglas G. Richardson
Clerk of the Council           Council Chair
<table>
<thead>
<tr>
<th>Name of Board/Commission:</th>
<th>Pierce County Airport-Thun Field Advisory Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name:</td>
<td>Karlsson</td>
</tr>
<tr>
<td>First Name:</td>
<td>Andrew</td>
</tr>
<tr>
<td>Middle Initial:</td>
<td>R</td>
</tr>
<tr>
<td>Home Phone</td>
<td>( )</td>
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<tr>
<td>Cell Phone</td>
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<tr>
<td>Work or Daytime Phone</td>
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<tr>
<td>Email Address</td>
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<tr>
<td>City, State, Zip</td>
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<tr>
<td>Preferred Mailing Address (Home, Business or PO Box)</td>
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<tr>
<td>City, State, Zip</td>
<td></td>
</tr>
<tr>
<td>Check Your Pierce County Council District No:</td>
<td>7</td>
</tr>
<tr>
<td>Occupation and Employer:</td>
<td>Security Lead. Total Composites (America)</td>
</tr>
<tr>
<td>Education:</td>
<td>Spanaway Lake High School (Diploma)</td>
</tr>
<tr>
<td></td>
<td>Clover Park Tech. (Some college)</td>
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<tr>
<td>Professional/Community Activities:</td>
<td>“2 Gallon Per” for Cascade Regional Blood Services. Pierce Transit “Adopt-a-Spot” Volunteer. (3 yrs.) 11 yrs employment with today</td>
</tr>
<tr>
<td>Describe your qualifications related to this position:</td>
<td>Extensive Aviation Knowledge. Flew for three years out of Thun Field.</td>
</tr>
<tr>
<td>Describe your interest in serving on this Board/Commission:</td>
<td>For twenty years of my life, Thun Field has been a special part of me. From my first flight at nine, through my student-pilot years, to today.</td>
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<tr>
<td>Are you at least 18 years old?:</td>
<td>Yes [x] No [ ]</td>
</tr>
<tr>
<td>Can you perform the essential functions and meet the attendance requirements for serving on this board/commission with or without an accommodation?:</td>
<td>Yes [x] No [ ]</td>
</tr>
<tr>
<td>Are you, your spouse, or a member of your immediate family an employee of Pierce County?:</td>
<td>Yes [ ] No [x]</td>
</tr>
<tr>
<td>If yes please identify:</td>
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<tr>
<td>Are you currently serving on any other Pierce County Boards or Commissions?:</td>
<td>Yes [ ] No [x]</td>
</tr>
<tr>
<td>If yes please identify:</td>
<td></td>
</tr>
</tbody>
</table>
Your Name: Andrew Karisson
Name of Board: Pierce County Airport-THUN Field Advisory Commission

PERSONAL REFERENCES:
Name: Robert Buck
Occupation: Safety Manager
Address: [Redacted]
Daytime Phone: [Redacted]

Name: Jerry Patrick
Occupation: Security Guard
Address: [Redacted]
Daytime Phone: [Redacted]

Name: Stephanie Bowers
Occupation: Insurance Specialist
Address: [Redacted]
Daytime Phone: [Redacted]

Signature of Applicant: Andrew Karisson
Date: 2/23/2016

Please return completed application and résumé (if available) to: Pierce County Office of the Executive
930 Tacoma Ave S, Room 737
Tacoma, WA 98402

REFERRAL SOURCE:
How did you hear of this volunteer opportunity? Please check all that apply:
☐ Newspaper:
☐ Pierce County Executive Board & Commission Vacancy Web Page
☐ Word-of-Mouth
☐ County Employee
☐ Posted:
☐ Public Access Television
☐ Board Meeting:
☐ Other - Please Identify: 
<table>
<thead>
<tr>
<th>Instructions</th>
<th></th>
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<tbody>
<tr>
<td>☑️ This Proposal has No or De minimis Fiscal Impact</td>
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</tbody>
</table>
ORDINANCE NO. 2017-61s2

An Ordinance of the Pierce County Council Implementing the 2018 Budget; Amending the Pierce County Code and the Powers, Duties or Responsibilities of Certain Pierce County Departments, Boards, or Commissions; Amending Chapter 2.04 of the Pierce County Code, "Public Records Inspection and Copying Procedures"; Amending Pierce County Code Section 2.42.020, "Purpose – Prevention Services Funding"; Section 4.28.130, "Criminal Justice Purposes Tax – Allocation and Use," and Section 4.48.020, "Special Revenue Funds"; Amending Chapter 8.31 of the Pierce County Code, "Litter and Clean-Up Disposal Credit"; Amending or Repealing Certain Ordinances; and Setting an Effective Date.

Whereas, the Pierce County Council (Council) enacted Ordinance No. 2017-____ on ______________, 2017, adopting the 2018 Budget for Pierce County; and

Whereas, certain Council actions pertaining to Ordinance No. 2017-____ require that the Council amend the powers, duties, or responsibilities of certain County departments, boards, or commissions; and

Whereas, the Council has determined that in order to implement the 2018 Budget, changes to the powers, duties, or responsibilities of certain County departments, boards or commissions as well as revisions to certain Code provisions are necessary; and

Public Records

Whereas, the Legislature amended the law governing public records changing provisions related to copy fees for electronic records, methods of calculating copy fee costs, customized service charges, fee declarations, default copying fee schedules, circumstances where fees cannot be charged, fee estimates, fee waivers, permissible request formats, responses to bots, identifiable records and new records, and in-person and email requests; and

Whereas, it is advisable for Pierce County to modify its Code regulating public records to reflect changes in state law; and
Whereas, in Ordinance No. 93-98 and Chapter 4.28 of the Pierce County Code, Pierce County imposed a one-tenth of one percent sales and use tax for criminal justice purposes and designated that at least 25 percent of these tax revenues received in Pierce County (collected in the unincorporated areas) be expended on prevention and related preventative children's services; and

Whereas, Ordinance No. 2001-82 created the Allocation Advisory Committee for Prevention Programs to make recommendations on funding and monitoring projects that receive prevention services funding from the Criminal Justice Purposes Tax; and

Whereas, Ordinance No. 2008-83s2 directed 7.5 percent of prevention services funding be subject to direct allocation of the County Council; and

Whereas, Ordinance No. 2009-59s directed 67.5 percent of prevention services funding be evaluated by the Allocation Advisory Committee, 25 percent be transferred for funding directly to the Health Department's Family Support Partnership program, and further required the Health Department to provide an annual fiscal and performance report on the Family Support Program to the Council's Public Safety and Human Services Committee in July of each year, as well as regular fiscal reporting to the County Executive; and

Whereas, Ordinance No. 2011-7 extended the effective date of prevention services allocation formula until December 31, 2016; and

Whereas, Ordinance No. 2011-73 created a new Chapter 2.42 of the Pierce County Code, "Allocation Advisory Commission for Prevention Programs – Prevention Services Funding"; and

Whereas, the Pierce County Council determines it is appropriate to amend and codify the prevention services allocation formula for Criminal Justice Purposes Tax; and

**Special Revenue Funds – Controlled Substance Related Law Enforcement Activity – Drug Investigation Fund No. 122**

Whereas, Drug Investigation Fund No. 122 was created in 1978 for the purpose of making funds received from orders of the Pierce County Superior Court and certain other sources available for the investigation and apprehension of persons involved in the illegal sale, possession, or distribution of drugs or controlled substances; and

Whereas, RCW 69.50.505 provides that net proceeds received from the seizure and forfeiture provisions of the state uniform controlled substances act shall be used for controlled substance related law enforcement activity; and
Whereas, Chapter 7.43 RCW authorizes the County to abate buildings or units within buildings used for the purpose of unlawfully manufacturing, delivering, selling, storing, or giving away any controlled substance, legend drug or imitation controlled substances; and

Whereas, the Pierce County Council finds that abating buildings and units within buildings used for the purpose of unlawfully manufacturing, delivering, selling, storing, or giving away any controlled substance, legend drug or imitation controlled substance constitutes a controlled substance related law enforcement activity; and

Whereas, the Pierce County Council finds it advisable to rename and update Drug Investigation Fund No. 122 to expand on permitted uses of deposited funds; and

Special Revenue Funds – Drug Enforcement Fund

Whereas, lower than expected state contributions from the marijuana excise tax warrant limiting expenditures from this fund to its core anticipated function, providing sufficient enforcement of the State’s Uniform Controlled Substances Act (Chapter 69.50 RCW); and

Community Cleanup Programs

Whereas, Pierce County piloted a solid waste community cleanup program in 2017; and

Whereas, the Council wishes this program to continue subject to annual funding authorization; and

Whereas, clarification of the authority to operate the program requires amendments to the Pierce County Code; Now Therefore,

BE IT ORDAINED by the Council of Pierce County:

Section 1. Chapter 2.04 of the Pierce County Code, "Public Records Inspection and Copying Procedures," is hereby amended as shown in Exhibit A, which is attached hereto and incorporated herein by reference.

Section 2. Section 2.42.020 of the Pierce County Code, "Purpose – Prevention Services Funding," is hereby amended as shown in Exhibit B, which is attached hereto and incorporated herein by reference. The amendment to PCC 2.42.020 shall become effective on January 1, 2018, and shall sunset on December 31, 2018, and effective January 1, 2019, a new Section 2.42.020 of the Pierce County Code, "Purpose – Prevention Services Funding," is hereby adopted as shown in Exhibit B, which is attached hereto and incorporated herein by reference.

Section 3. Section 4.28.130 of the Pierce County Code, "Criminal Justice Purpose Tax – Allocation and Use," is hereby amended as shown in Exhibit C, which is attached hereto and incorporated herein by reference. The amendment to PCC
4.28.130 shall become effective on January 1, 2018, and shall sunset on December 31, 2018, and effective January 1, 2019, a new Section 4.28.130 of the Pierce County Code, "Criminal Justice Purpose Tax – Allocation and Use," is hereby adopted as shown in Exhibit C, which is attached hereto and incorporated herein by reference.

Section 4. Section 4.48.020 of the Pierce County Code, "Special Revenue Funds," is hereby amended as shown in Exhibit D, which is attached hereto and incorporated herein by reference.

Section 5. Chapter 8.31 of the Pierce County Code, "Litter and Clean-Up Disposal Credit," is hereby amended as shown in Exhibit E, which is attached hereto and incorporated herein by reference.

Section 6. This Ordinance shall become effective on January 1, 2018.

PASSED this ____ day of __________________, 2017.

ATTEST:                                          PIERCE COUNTY COUNCIL
Denise D. Johnson                                   Pierce County, Washington
Clerk of the Council                                ________________________________
Douglas G. Richardson                              Council Chair

Bruce Dammeier
Pierce County Executive
Approved _____ Vetoed ________, this
______ day of __________________, 2017.

Date of Publication of
Notice of Public Hearing: ______________________

Effective Date of Ordinance: ____________________
Chapter 2.04

PUBLIC RECORDS INSPECTION AND COPYING PROCEDURES

Sections:

2.04.010 Authority and Purpose.
2.04.020 Agency Description – Contact Information – Public Records Officer.
2.04.030 Availability of Public Records.
2.04.050 [Reserved]
2.04.060 Exemptions.
2.04.070 Costs of Providing Copies of Payment for Public Records.
2.04.075 Disposition of Funds.
2.04.090 Access to Public Records.
2.04.100 General Duty and Disclaimer.

2.04.010 Authority and Purpose.

A. Chapter 42.56 RCW, the Public Records Act ("act"), requires each agency to make available for inspection and copying nonexempt "public records" in accordance with published rules. The act defines "public records" to include any "writing containing information relating to the conduct of government or the performance of any governmental or proprietary function prepared, owned, used, or retained" by the agency.

B. The purpose of these rules is to establish the procedures Pierce County will follow in order to provide full access to public records. These rules provide information to persons wishing to request access to public records of Pierce County and establish processes for both requesters and Pierce County staff that are designed to best assist members of the public in obtaining such access. These rules have been written to incorporate best practices for compliance with the act and are based upon and organized according to Model Rules promulgated by the Attorney General of the State of Washington. They completely replace the former Chapter 2.04 PCC.

C. The purpose of the act is to provide the public full access to information concerning the conduct of government, mindful of individuals' privacy rights, to protect public records from damage or disorganization and to prevent excessive interference with other essential functions of the agency. The act and these rules will be interpreted in favor of disclosure. In carrying out its responsibilities under the act, Pierce County will be guided by the provisions of the act describing its purposes and interpretation.

D. All County departments, divisions, bureaus, boards, committees, commissions and officers are required to follow these procedures.

2.04.020 Agency Description – Contact Information – Public Records Officer.

A. Pierce County is a political subdivision of the State of Washington and an agency subject to the act. The officers, departments, bureaus, boards, committees, commissions, elected officials, and other agencies of the County are also agencies subject to the act,
and any person wishing to request access to public records of Pierce County, any agency
of Pierce County, or seeking assistance in making such a request shall contact the public
records officer of the applicable agency. Records at the judiciary and court files may not
be subject to the Public Records Act or to this Ordinance, at least to the extent set forth
in Nast v. Michels, 107 Wn.2d 300 (1986) and Spokane & Eastern Lawyer v. Tompkins,
136 Wn.App. 616 (2007), and disclosure of such records may be subject to the common
law and to applicable court rules and orders. These rules, therefore, do not address
access to court records.

B. Requests for access to public records shall be addressed to the Public Records Officer of
the applicable County agency as set forth below:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Address</th>
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<tbody>
<tr>
<td>Assessor-Treasurer</td>
<td>Rm 142, 2401 S 35th St, Tacoma, WA 98409</td>
</tr>
<tr>
<td>Assigned Counsel Dept</td>
<td>949 Market St, Tacoma, WA 98402</td>
</tr>
<tr>
<td>Auditor</td>
<td>Rm 200, 2401 S 35th St, Tacoma, WA 98409</td>
</tr>
<tr>
<td>Board of Equalization</td>
<td>Rm 176, 2401 S 35th St, Tacoma, WA 98409</td>
</tr>
<tr>
<td>Finance Dept</td>
<td>950 S Fawcett Ave, Tacoma, WA 98402</td>
</tr>
<tr>
<td>Civil Service Commission</td>
<td>901 Tacoma Ave S, Tacoma, WA 98402</td>
</tr>
<tr>
<td>Clerk of Superior Court</td>
<td>Rm 110, 930 Tacoma Ave S, Tacoma, WA 98402</td>
</tr>
<tr>
<td>Corrections Bureau (County Jail)</td>
<td>940930 Tacoma Ave S, Tacoma, WA 98402</td>
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<tr>
<td>County Boards</td>
<td>Rm 737, 930 Tacoma Ave S, Tacoma, WA 98402</td>
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<td>County Bureaus</td>
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<td>County Commissions</td>
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<td>County Council</td>
<td>Rm 1046, 930 Tacoma Ave S, Tacoma, WA 98402</td>
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<td>County Executive</td>
<td>Rm 737, 930 Tacoma Ave S, Tacoma, WA 98402</td>
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<tr>
<td>Dept of Communications</td>
<td>Rm 737, 930 Tacoma Ave S, Tacoma, WA 98402</td>
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<tr>
<td>Economic Development Dept</td>
<td>Rm 720, 950 Pacific Ave S, Tacoma, WA 98402</td>
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<tr>
<td>Emergency Management Dept</td>
<td>2501 S 35th St, Tacoma, WA 98409</td>
</tr>
<tr>
<td>Ethics Commission</td>
<td>Ste 200, 615 S 9th St, Tacoma, WA 98405</td>
</tr>
<tr>
<td>Facilities Mgmt Dept</td>
<td>Ste 302, 1102 Broadway, Tacoma, WA 98402</td>
</tr>
<tr>
<td>Family Justice Center–Crystal Judson</td>
<td>718 Court E, Tacoma, WA 98402</td>
</tr>
<tr>
<td>Finance Dept</td>
<td>Ste 100, 950 Fawcett Ave, Tacoma, WA 98402</td>
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<tr>
<td>Government Relations</td>
<td>Rm 1102, 930 Tacoma Ave S, Tacoma, WA 98402</td>
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<tr>
<td>Human Resources Dept</td>
<td>Ste 200, 950 Fawcett Ave, Tacoma, WA 98402</td>
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<tr>
<td>Human Services Dept</td>
<td>Ste 104, 1305 Tacoma Ave S, Tacoma, WA 98402</td>
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<tr>
<td>Information Technology Division</td>
<td>Ste 101, 1102 Broadway, Tacoma, WA 98402</td>
</tr>
<tr>
<td>Law Library</td>
<td>Rm 110, 930 Tacoma Ave S, Tacoma, WA 98402</td>
</tr>
</tbody>
</table>
C. A list of name, address, telephone, and fax number of current public records officers for agencies of Pierce County will be posted on the County's website at: http://www.co.pierce.wa.us/2709/Public-Records-Officers-and-Forms, and copies of that list will be provided upon request by the public records officer for the County designated by the Pierce County Executive to be known as the Pierce County Public Records Ombudsperson, 955 Tacoma Ave S, Ste 302B, Tacoma, WA 98402.

D. The applicable public records officer will oversee compliance with the act but another agency staff member may process the request. Therefore, these rules will refer to the public records officer "or designee." The public records officer or designee will provide the "fullest assistance" to requesters; ensure that public records are protected from damage or disorganization; and prevent fulfillment of public records requests from causing excessive interference with essential functions of Pierce County or its agencies.

2.04.030 Availability of Public Records.

A. Hours for Inspection of Records. Public records are available for inspection and copying during normal business hours of Pierce County and any of its applicable agencies, Monday through Friday, 8:30 a.m. to 4:30 p.m., excluding legal holidays. Records must be inspected at the offices of the public records officer or designee for Pierce County or its applicable agency set forth in PCC 2.04.020 or such other County office designated by the public records officer or designee.

B. Records Index. The Pierce County Council finds that maintaining an index is unduly burdensome and would interfere with agency operations for Pierce County and its applicable agencies. The requirement would unduly burden or interfere with Pierce County operations and with that of its applicable agencies because Pierce County employs approximately 3,500 employees who generate hundreds of records on a daily basis that include final opinions and orders made in the adjudication of cases, statements of policy, interpretations of policy, administrative manuals, instructions to staff that affect members of the public, planning policies and goals, interim and final planning
decisions, factual staff reports and studies, factual consultant's reports and studies, scientific reports and studies, factual information derived from tests, studies, reports, or surveys, and correspondence and materials referred to therein relating to regulatory, supervisory, or enforcement responsibilities. Virtually every County department would be required to devote several full-time employees exclusively to the task of collecting, reading, categorizing, indexing, and maintaining a current index of such records. In addition, the time required by other employees to ensure that the records were forwarded to the designated employees for indexing and communicating with the designated employee regarding the purposes of the records would be substantial. Because of the size of Pierce County, the volume and variety of such records and lack of available resources to devote to such an endeavor, creating an index would be unduly burdensome and would unduly interfere with agency operations.

C. **Organization of Records.** Pierce County maintains its records in a reasonably organized manner. Pierce County and each of its agencies will take reasonable actions to protect records from damage and disorganization. A requester shall not take original records from Pierce County offices or that of its agencies. A variety of records is available on the Pierce County web site at [http://www.co.pierce.wa.us](http://www.co.pierce.wa.us). Requesters are encouraged to view the documents available on the web site prior to submitting a records request.

D. **Making a Request for Public Records.**

1. Any person wishing to inspect or obtain copies of public records of any Pierce County agency shall make the request in writing on Pierce County's standards request form, by delivery, U.S. mail, or fax, or addressed to the public records officer of the Pierce County agency to which the request is directed. The form shall be used by the public records officer of the Pierce County agency that is the subject of the request and delivered by U.S. mail, e-mail, fax or by use of the Pierce County public record request portal located at the following county web site: [www.co.pierce.wa.us/2711/Making-a-Public-Records-Request](http://www.co.pierce.wa.us/2711/Making-a-Public-Records-Request). Any person wishing to inspect or obtain copies of public records of any Pierce County agency should make the request in writing on Pierce County's standard request form. Requests to inspect or copy public records may be submitted in person at any county department during normal business hours of 8:30 a.m. to 4:30 p.m. Monday through Friday. Any and all e-mail communications concerning a public record request shall be transmitted only to those county designated e-mail addresses listed at the following web site: [www.co.pierce.wa.us/DocumentCenter/View/64536](http://www.co.pierce.wa.us/DocumentCenter/View/64536). Electronic communications concerning a public record request transmitted to any other e-mail address, to include the individual e-mail account of any Pierce County employee, will be deemed invalid. A request for public records should be submitted in writing to the designated public record officer and include the following information:
   
a. legal name of requester;
   b. mailing address of requester;
   c. other requester contact information, including telephone number, fax number, and any e-mail address;
   d. reasonable description of the public records being requested, adequate for along with sufficient detail to permit the public records officer or designee to identify and locate the records;
   e. the date and time of day of the request; and
f. the signature of the requester.

f. the name of the county department that is the subject of the request and the name of the public records officer designated for that department; and

g. whether the requester seeks to inspect records or obtain copies.

2. Persons seeking public records or information available for inspection and copying from Pierce County may seek assistance from the Pierce County Public Records Ombudsperson. The Public Records Ombudsperson may facilitate identification of records which are available for disclosure and minimize unnecessary effort and cost to the County and to persons seeking available records. The applicable public records officer should provide an information copy of complex public records requests to the Public Records Ombudsperson.

3. If the requester wishes to have copies of the records made, instead of simply inspecting them, he or she shall so indicate and make arrangements to pay for copies of the records or at least make a deposit of 10 percent of the cost of copying estimated by the public records officer or designee before copying will commence. Pursuant to PCC 2.04.070, standard black and white 8½" x 11" photocopies will be provided at 15 cents per page, or if the public records officer to whom the request is made has available for inspection and copying a schedule setting forth the actual cost of copying the requested records and the factors and manner by which that actual cost has been determined, that actual cost of copying shall be collected instead.

4. Requests shall be made to the selected public records officer upon a standard form promulgated by the Public Records Officer for the County designated by the Pierce County Executive, which shall be made available at the office of each agency’s public records officer and on-line at http://www.co.pierce.wa.us/PC/.

5. Persons requesting public records that would include a list of individuals, the requester will be required to provide a declaration under penalty of perjury certifying sufficient facts from which the public records officer or designee can reasonably determine that the records will not be used for any commercial purpose (profit-expecting activity) as prohibited by RCW 42.56.070(9) unless specifically authorized by other law. The public record officer is authorized to conduct research to confirm whether the request is for commercial purposes.

6. Persons requesting public records for which other laws limit or prohibit disclosure to a particular class of persons or for limited purposes will be required to provide a declaration under penalty of perjury certifying sufficient facts from which the public records officer or designee can reasonably determine that the legal requirements for disclosure of such records to the requester have been met. Where access to a record is limited by law to a specific class of persons such as the individual who is the subject of the record, a county agency may require the requester to appear in person and provide government issued identification prior to inspection or copying. The agency may copy the identification and retain it in the record response file.

6. Records available in electronic format that do not require redaction may be provided to a requester in native format unless the requester specifically asks that they be provided in paper or other form. When requested and deemed by the county to be reasonably translatable, electronic records may be converted from one format to another electronic format subject to the customized access service provisions and charges authorized under PCC 2.04.030 E.8.
E. Costs.

1. There is no cost to inspect a public record.

2. The Pierce County Council finds that calculating the actual copying cost of public records for each county agency would be unduly burdensome due to a multitude of factors including differentials in compensation among public record officers across county agencies as well as periodic personnel changes within agencies that could affect accurate assessments of actual costs. Pierce County therefore adopts the fee provisions found in RCW 42.56.120 as follows:
   a. The cost for photocopies of public record, printed copies of electronic public records, or for the permitted use of any agency equipment to photocopy a public record, is fifteen cents per page.
   b. The cost to scan a public record into an electronic format or for the permitted use of agency equipment to scan a record into an electronic format is ten cents per page.
   c. An agency may charge for the actual cost of any agency provided digital storage media or device (e.g. CD, DVD, thumb drive, etc.), the actual cost of any container or envelope used to mail any copies to a requester, and the actual costs of postage or other delivery charge incurred by the agency.

3. Any costs authorized in this subsection may be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.

4. Any county agency may adopt and impose a statement of actual costs for providing photocopies and or electronic copies of records after providing notice and a public hearing. Any statement of actual costs adopted after notice and a public hearing shall be published by the county agency.

5. As an alternative to any other charge, a county agency may elect to charge a flat fee of up to two dollars for any request when the agency reasonably estimates and documents that the costs would equal or exceed two dollars in charges otherwise authorized under this subsection. For purposes of installment production, no additional flat fee shall be charged for any installment after the first installment. No other additional fees may be charged if this option is exercised.

6. Upon the request of a person seeking copies of public records, a county agency shall provide a summary of the applicable charges before any copies are made. A requester may revise a request to reduce the number of copies to be made and reduce applicable charges.

7. Copy charges should not be imposed for access to or downloading of records that a county agency routinely posts on its public internet web site prior to receipt of a request unless the requester asks for copies of such records through other means.

8. In addition to other authorized charges, a customized service charge no greater than the actual cost may be imposed if a request requires use of information technology expertise to either prepare data compilations or provide customized electronic access services when such compilations and customized access services are not used by the agency for other agency purposes. The agency will provide the requester prior notice of any customized service charge and include a description of the specific expertise, a reasonable cost estimate, and an advisement that the requester may amend the request to avoid or reduce the cost of any customized service charge. The agency may require a deposit of up to ten percent of the estimated customized service charge and also produce customized service records on an installment basis.
9. Any county agency may enter into any contract, memorandum of understanding, or other agreement with a requester that provides an alternative fee arrangement to the charges otherwise authorized under this chapter, or in response to a voluminous or frequently occurring request. The terms of such an agreement will supersede any other applicable provisions of this chapter.

10. Charges Required by Other Statutes. If a different charge for copies or certification is required to be collected by a statute other than the Public Records Act, such as RCW 36.18, RCW 46.52.085 or RCW 10.97.100, the provisions of that statute shall govern.


A. Providing "fullest assistance." Pierce County and each of its agencies is charged by statute with adopting rules which provide for how it will "provide full access to public records," "protect records from damage or disorganization," "prevent excessive interference with other essential functions of the agency," provide "fullest assistance" to requesters, and provide the "most timely possible action" on public records requests. The public records officer or designee will process requests in the order allowing the most requests to be processed in the most efficient manner. Public records shall be made available without disrupting essential functions of the offices.

B. Acknowledging Receipt of Request. Within five business days of receipt of the request, the public records officer will do one or more of the following:

1. Make the records available for inspection or copying provide copies as requested;
2. Provide an internet address and link on a county web site to the specific record requested, except that if the requester notifies the agency that he or she cannot access the record through the internet, then the agency must provide copies of the records or make them available for inspection;
3. Acknowledge receipt of the request and provide, in writing, mailed or delivered to the requester, a reasonable estimate of time when records will be available required to respond to the request. The public records officer or designee may revise the estimate of time as circumstances warrant;
4. If the request is unclear or does not sufficiently identify the requested records, request clarification from the requester. Acknowledge receipt of the request and request clarification if the request is unclear in whole or in part, and provide to the greatest extent possible a reasonable estimate of the time required to respond in the absence of further clarification by the requester. Such clarification may be requested and provided by telephone, but it is desirable to confirm such clarifications in writing. The public records officer or designee may revise the estimate of when records will be available; If no clarification is provided by the requester, the agency will respond to any portions of the request that are clear; or
5. Deny the request, in whole or in part.

C. Consequences of Failure to Respond. If the County or its applicable agency does not respond in writing within five business days of receipt of the request for disclosure, the requester should contact the public records officer to determine the reason for the failure to respond.

D. Protecting Rights of Others. In the event that the requested records contain information that may affect rights of others and may be exempt from disclosure, the public records officer or designee may, prior to providing the records, give notice to such others whose rights may be affected by the disclosure. Such notice should be given so as to make it
possible for those other persons to contact the requester and ask him or her to revise the request or, if necessary, to seek an order from a court to prevent or limit the disclosure. The notice to the affected persons will include a copy of the request.

E. **Records Exempt or Prohibited from Disclosure.** Some records are exempt from or are prohibited from disclosure by law, in whole or in part. If Pierce County or its applicable agency believes that a record is exempt from or prohibited from disclosure and should be withheld, the public records officer or designee will state the specific exemption or prohibition under which the record or a portion of the record is being withheld. If only a portion of a record is exempt or prohibited from disclosure but the remainder is not exempt or prohibited, the public records officer will redact the exempt or prohibited portions, provide the nonexempt portions, and indicate to the requester why portions of the record are being redacted.

F. **Inspection of Records.**

1. Consistent with other demands, Pierce County or its applicable agency shall promptly provide space to inspect public records. No member of the public may remove a document from the viewing area or disassemble or alter any document. The requester shall indicate which documents he or she wishes the agency to copy.

2. The requester must claim or review the assembled records within 30 days of the County's or its applicable agency's notification to him or her that the records are available for inspection or copying. The agency will notify the requester in writing of this requirement and inform the requester that he or she should contact the agency to make arrangements to claim or review the records. If the requester or a representative of the requester fails to claim or review the records within the 30-day period or make other arrangements satisfactory to the County or its applicable agency, the County or its applicable agency may close the request and refile the assembled records. Other public records requests can be processed ahead of a subsequent request by the same person for the same or similar records, which can be processed as a new request.

G. **Providing Copies of Records.** After inspection is complete, the public records officer or designee shall make any requested copies or arrange for copying upon a deposit of at least 10 percent of the estimated cost of copying. A requester who seeks to pick up copies by appearing in person at a county agency must make prior contact with the designated public record officer and arrange for a specific time to pick up the records.

H. **Providing Records in Installments.** When the request is for a large number of records, the public records officer or designee will provide access for inspection and copying in installments, if he or she reasonably determines that it would be practical to provide the records in that way. If, within 30 days, the requester fails to inspect the entire set of records or one or more of the installments after being made available, or to pay the balance of the cost of copying of records copied or those copied in an installment, the public records officer or designee may stop searching for the and or compiling any remaining records and close the request. If a requester fails to retrieve records made available through a county web portal or file transfer protocol service after receiving notice of the availability of the records, the county agency may stop providing further installments of records and close out the request.

I. **Completion of Inspection.** When the inspection of the requested records is complete and all requested copies are provided, the public records officer or designee will indicate that Pierce County or its applicable agency has completed a diligent search for the requested records and made any located non-exempt records available for inspection.
J. **Closing Withdrawn or Abandoned Request.** When the requester either withdraws the request or fails to fulfill his or her obligations to inspect the records, retrieve the records, or pay the deposit or any installment payment due for the requested copies, the public records officer may close the request and indicate to the requester and advise that Pierce County or its applicable agency has closed the request. Such an advisement is not necessary when a requester has been previously notified that inaction will result in closing of the request. Subsequent copies requested may not be made until the requester has paid any unpaid bill for copying services requested by the requester, whether or not the copies previously made have been retained for the requester or destroyed when the previous bill remained unpaid for more than 30 days after notice mailed to the requester.

K. **Later Discovered Documents.** If, after Pierce County or its applicable agency has informed the requester that it has provided all available records, Pierce County or its applicable agency becomes aware of additional responsive documents existing at the time of the request, it will promptly inform the requester of the additional documents and provide them on an expedited basis.

L. **Protection of Records and Functions.**

1. Public records shall be made available without disrupting essential functions of the offices. Any County employee who believes that response to public records requests will excessively interfere with other essential agency functions shall consult with his or her supervisor.

2. An agency may follow a reasonable schedule regarding retrieval of a record from an off-premises storage site so that no more than one trip per week to the remote site is required.

3. With regard to copying, prearrangement is recommended so that it can be accommodated within the work schedule. Copies shall be made only by a staff member. The precise time must remain flexible and will depend upon the work schedule for that day.

4. **With regard to video or audio recordings, prior arrangements must be made for review.** A staff member will be assigned to operate the County recording equipment necessary to either listen to or rerecord the original recording tape to protect originals. The public records officer may limit the maximum time allowed during any working day for supervised review to avoid excessive interference with the agency's other essential functions. If the agency is able to provide access which excludes the requester from access to original records which might be damaged or disorganized and from access to originals or copies prohibited or exempt from disclosure, additional time may be made available.

5. Review of other original records shall be done only in the immediate presence of and under the supervision of a County employee responsible for protecting the originals against damage, alteration, or disorganization by the requester. The public records officer may limit the maximum time allowed during any working day for supervised review to avoid excessive interference with the agency's other essential functions. When the time needed for this purpose exceeds two hours, time periods on a future day or days may be assigned. If the agency is able to provide access which excludes the requester from access to original records which might be damaged or disorganized and from access to originals or copies or exempt from disclosure, additional time may be made available.
2.04.060 Exemptions.

The Public Records Act provides that a number of types of documents are exempt from public inspection and copying. In addition, documents are exempt from disclosure if any "other statute" exempts or prohibits disclosure. Exemptions outside the Public Records Act that restrict the availability of some documents held by Pierce County or its applicable agencies for inspection and copying include, but are not limited to, those set forth for counties and municipalities in the most recent list of other such statutes posted on the web site of the Municipal Research Service Center, which is present www.mrsc.org/Home/Explore-Topics/Legal/Open-Government/Public-records-Act.aspx, Appendix C, and which is incorporated herein by reference. The list is available for inspection and copying from the applicable public records officer. A list of applicable exemptions may also be found in the Public Records Act Deskbook, published by the Washington State Bar Association.

Pierce County and its agencies are prohibited by statute from disclosing lists of individuals for commercial purposes.

2.04.070 Costs of Providing Copies of Payment for Public Records.

A. Costs Required for Inspection. There is no fee for inspecting public records. There is no fee for the staff time necessary to prepare the records for inspection, for the copying required to redact records before they are inspected, or an archive fee for getting the records from off-site. The costs of making the records available for inspection or copying are not charged to the requester.

B. Costs for Copies. A requester may obtain standard 8½" x 11" black and white photocopies for 15 cents per page. If the actual cost of copying is determined by the County or by the applicable agency to be other than 15 cents per page, that charge may be collected if a statement of the factors and the manner used to determine this charge is available from the public records officer or designee. Before beginning to make these copies, the public records officer or designee may require a deposit of 10 percent of the estimated costs of copying all the records selected by the requester. The public records officer or designee shall require the payment of the remainder of the copying costs for those copies before providing them to the requester, whether they include all of the records or an installment. Pierce County and its agencies do not charge sales tax when they make copies of public records. The Department of Finance shall assist agencies in determining the factors and manner of calculating the actual cost of copying.

C. Costs for Electronic Records. The cost of electronic copies of records shall be the amount per hour for copying information on a CD-ROM or other media, plus the listed cost for each CD-ROM or other media as set forth in the statement of the factors and manner used to determine this charge available from the applicable public records officer. The Department of Finance shall assist agencies in determining the factors and manner of calculating the actual cost of copying.

D. Costs of Mailing. Pierce County or its applicable agency may also charge actual costs of mailing, including the cost of the shipping container or envelope if the requester requests mailing or shipping.

A. Payment. Payment may be made by cash, check or money order and any approved payment method. Personal checks will not be accepted as a method of payment. Cashier checks or money orders shall be made payable to Pierce County.
BF. Waiver of Payment. Pierce County or its applicable agency may waive the cost of copying record production if the cost is less than the cost of processing payment as determined by the Director of Finance.

G. Charges Required by Other Statutes. If a different charge for copies or certification is required to be collected by a statute other than the Public Records Act, such as RCW 36.18, RCW 46.52.085 or RCW 10.97.100, the provisions of that statute shall govern.

H. Outside Contracts for Copying. The applicable agency may arrange for copying by County contractors charged with preserving and protecting public records, instead of copying requested records using County services. In such event, the cost of copying charged shall be the contract charges, and such charges shall be paid by the requester directly to the County contractor who performed the copying. If the requester made a deposit in advance of copying, any unapplied portion of the deposit will be refunded to the requester, provided that the contract charges are paid and the copies are picked up by the requester within 30 days after written notice of the unpaid contract charges is mailed to the requester's address.

I. Repetitive Contracts. The County Executive may enter into contractual agreements with persons who intend to request access to public records available for disclosure to them on a continuous or regularly recurring basis. The terms of any contract executed in accordance with this Section will supersede and control over any otherwise applicable provisions of this Chapter.

2.04.075 Disposition of Funds.
Money received for copies shall be receipted and deposited as set forth in Cashiering Procedures promulgated by the Department of Finance.

A. Petition for Internal Administrative Review of Denial of Access. Any person who objects to the initial denial or partial denial of a records request may petition in writing to the public records officer or designee for a review of that decision. The petition shall include a copy of or reasonably identify the written statement by the public records officer or designee denying the request.

B. Consideration of Petition for Review. The public records officer or designee shall promptly provide the petition and any other relevant information to the public records officer's supervisor or other officials designated by the agency to conduct the review, who shall immediately consult with the Prosecuting Attorney before action on the petition. That person will immediately consider the petition and either affirm or reverse the denial within two business days following the agency's receipt of the petition, or within such other time as is mutually agreeable to Pierce County and the requester.

C. Judicial Review. Any person may obtain judicial review of a public records request denial pursuant to RCW 42.56.550 at the conclusion of two business days following the initial denial regardless of any internal administrative appeal.

2.04.090 Access to Public Records.
The providing of public records shall be governed by the following procedures:
A. Each administrative department shall adopt and enforce reasonable rules regarding retrieval and public inspection of records. Public records shall be made available without disrupting essential functions of the offices. Any County employee who believes that essential functions will be interrupted shall consult with his or her supervisor.
B. An agency may adopt reasonable rules regarding retrieval of a record from an off-premises storage site so that no more than one trip per week to the remote site is required.

C. Any request made to the Microfilm Department for a public record shall be made by the department whose records are requested. Requests for microfilm records by persons other than those authorized by the originating department shall not be honored.

D. Duplicate, carbon copy or other secondary records are to be dealt with in the same manner as the original or primary copy.

E. With regard to photocopying, prearrangement for copies of records is recommended so that they can be accommodated within the work schedule. Copies shall be made only by a staff member once each day. The precise time must remain flexible and will depend upon the work schedule for that day. However, copying will be done between 2 p.m. and 3 p.m. whenever possible. Copies may be picked up later in the afternoon or the next day. When a special machine warm-up, set-up, or trip outside the immediate area is required, the requested copies shall be run along with regular department work. If such measures are necessary, copies will be provided by the end of the following business day, unless the record requested must be retrieved from a site off-premises.

F. With regard to other printing, Ozalid, Sepia, blueprints, or photostatic copies of maps, graphs, charts, etc., which cannot be produced within the office will be forwarded to the appropriate County department or outside business. The requestor will be billed directly by the printer. This will be performed once each day in a manner similar to photocopying.

G. With regard to tape audio or video recordings, prior arrangements must be made with the designated public record officer to listen to or copy a tape recording. A staff member will be assigned to operate the County recording equipment necessary to either listen to or rerecord the any original tape. Time constraints for this purpose may be imposed to avoid undue disruption of agency functions. To maintain the department's and individual's work schedule, two hours shall be the maximum time allowed during any working day for this purpose. When the time needed for this purpose exceeds two hours, time periods on future day or days will be assigned.

H. With regard to the production of transcripts, not more than two hours each working day shall be expended by the transcriber. Time periods shall be adjusted daily to fit the normal work schedule.

2.04.100 General Duty and Disclaimer.

This Chapter is not intended to create, otherwise establish, or designate any particular class or group of persons who will or should be specially protected or benefitted by its terms. It is the specific intent of Chapter 2.04 PCC that none of its provisions are intended to impose any duty whatsoever upon the County, its elected officials, or employees. Nothing contained in Chapter 2.04 PCC is intended, nor shall it be otherwise construed, to form the basis of any liability on the part of the county, its elected officials, employees, or agents, for any act, omission, injury or damage. Chapter 2.04 PCC is not intended to expand or restrict the rights of disclosure or privacy as they exist under state and federal law. Despite the use of any mandatory terms in Chapter 2.04 PCC such as "shall" or "will," nothing in this Chapter is intended to impose any mandatory duties upon the county beyond those imposed by state and federal law.
This Section is effective January 1, 2018, and shall sunset on December 31, 2018.

2.42.020 Purpose – Prevention Services Funding.

The Commission shall make recommendations on funding and monitoring projects that receive funding from the County's prevention monies, the 2522.5 percent of one-tenth of one percent sales and use tax for criminal justice purposes collected from unincorporated Pierce County, pursuant to PCC 4.28.130. The review of project proposals shall be through an RFP process.

"New Section"

This Section becomes effective on January 1, 2019.

2.42.020 Purpose – Prevention Services Funding.

The Commission shall make recommendations on funding and monitoring projects that receive funding from the County's prevention monies, the 20 percent of one-tenth of one percent sales and use tax for criminal justice purposes collected from unincorporated Pierce County, pursuant to PCC 4.28.130. The review of project proposals shall be through an RFP process.
This Section is effective January 1, 2018, and shall sunset on December 31, 2018.

4.28.130 Criminal Justice Purposes Tax – Allocation and Use.

A. At least 25% of Pierce County's tax revenues received annually as a result of the authority granted in RCW 82.14.340, Chapter 21, Section 6, Laws of Washington, 1993-1st Special Session, pursuant to PCC 4.28.110, shall be expended on prevention and related preventative children's services. The remaining tax revenue received by Pierce County (up to 75% percent) shall be expended on traditional criminal justice services and purposes. The Prevention Services funds shall be appropriated as follows:

1. Ten percent of the funds shall be allocated to the Pierce County Human Services Department for administration.

2. Fifty-seven and one-half percent of the funds shall be allocated by recommendation of the Pierce County Human Services Allocation Advisory Committee and approval of the County Council pursuant to PCC 4.28.130 A.1.;

3. Twenty-five percent of the funds shall be allocated by direct appropriation to the Family Support Partnership program of the Tacoma/Pierce County Health Department; and

4. Seven and one-half percent of the funds shall be allocated by direct appropriation of the County Council during its annual budget process.

B. All Criminal Justice Purposes Tax revenue remaining after the allocation of funds pursuant to PCC 4.28.130 A. shall be expended on traditional criminal justice services and purposes.

C. The Tacoma-Pierce County Health Department shall provide an annual fiscal and performance report on the Family Support Partnership program to the County Council Public Safety, Human Services, and Budget Committee in July of each year, and regular fiscal reporting to the County Executive.

BD. The tax revenue received by Pierce County as a result of RCW 82.14.340 shall not be expended until the funding recommendations as required by Ordinance No. 93-98 have been approved by the Pierce County Council and Pierce County Executive.

"New Section"

This Section becomes effective on January 1, 2019.

4.28.130 Criminal Justice Purposes Tax – Allocation and Use.

A. At least 20 percent of Pierce County's tax revenues received annually as a result of the authority granted in RCW 82.14.340, Chapter 21, Section 6, Laws of Washington, 1993-1st Special Session, pursuant to PCC 4.28.110, shall be expended on prevention and related preventative children's services. The remaining tax revenue received by Pierce County (up to 80 percent) shall be expended on traditional criminal justice services and purposes. The Prevention Services funds shall be appropriated as follows:

1. Ten percent of the funds shall be allocated to the Pierce County Human Services Department for administration.

2. Fifty-seven and one-half percent of the funds shall be allocated by recommendation of the Pierce County Human Services Allocation Advisory Committee and approval of the County Council pursuant to PCC 4.28.130 A.1.;
3. Twenty-five percent of the funds shall be allocated by direct appropriation to the Family Support Partnership program of the Tacoma/Pierce County Health Department; and
4. Seven and one-half percent of the funds shall be allocated by direct appropriation of the County Council during its annual budget process.

B. All Criminal Justices Purposes Tax revenue remaining after the allocation of funds pursuant to PCC 4.28.130 A. shall be expended on traditional criminal justice services and purposes.

C. The Tacoma-Pierce County Health Department shall provide an annual fiscal and performance report on the Family Support Partnership program to the County Council Public Safety, Human Services, and Budget Committee in July of each year, and regular fiscal reporting to the County Executive.

D. The tax revenue received by Pierce County as a result of RCW 82.14.340 shall not be expended until the funding recommendations as required by Ordinance No. 93-98 have been approved by the Pierce County Council.
Only those portions of Section 4.48.020 that are proposed to be amended are shown. Remainder of text, tables, maps and/or figures is unchanged.

4.48.020 Special Revenue Funds.

Pierce County's Special Revenue Funds include, but are not limited to, the following:

C. Controlled Substance Related Law Enforcement Activity – Drug Investigation Fund No. 122.

1. Creation. The Pierce County Sheriff is authorized to accept funds for Drug Investigation Fund No. 122, as funds are available There is created a special revenue fund known as the Controlled Substance Related Law Enforcement Activity – Drug Investigation Fund No. 122 into which shall be deposited funds from orders of the Pierce County Superior Court or any other municipality or court, from costs and fines recovered pursuant to Chapter 7.43 RCW and Chapter 8.09 PCC, from funds tendered by or as any person or organization, and from the net proceeds recovered from forfeited properties per RCW 69.50.505 shall tender, to be spent for the purpose of investigation and apprehension of persons involved in the illegal sale, possession, or distribution of drugs or controlled substances. Such mMonies shall be used to purchase controlled substances or drugs related law enforcement activities including:

a. purchasing controlled substances for use in criminal prosecutions, as well as for such other expenses as the Sheriff shall determine are reasonable and necessarily incident thereto.

b. investigating and prosecuting crimes identified in RCW 7.43.010;

c. developing records to enjoin and abate nuisance buildings housing drug activities as provided in Chapter 7.43 RCW and Chapter 8.09 PCC; and
d. for other expenses as the relevant department shall determine are reasonable and necessarily incident thereto.

2. Bookkeeping and Accounting. The Pierce County Sheriff shall be responsible for the implementation and maintenance of such bookkeeping and accounting as will, at a minimum, record the following:

a. The advancement of funds to particular persons for potential use;

b. The actual use of funds advanced;

c. The recovery of funds spent, if any;
d. The return of funds advanced but not expended. The status of the funds shall be reported quarterly in writing to the Pierce County Executive and Prosecuting Attorney and shall be subject to audit. (Res. 20494, 1978; prior Code §§ 3.12.010, 3.12.020)

N. Drug Enforcement Fund.

1. Creation. There is hereby created a fund to be known as the Drug Enforcement Fund.

2. Deposits. The Drug Enforcement Fund shall include all revenues received from the Washington State marijuana excise tax.
3. Purpose. Amounts placed in the Drug Enforcement Fund shall be used to support:
   a. The enforcement of the State Uniform Controlled Substances Act (Chapter 69.50
      RCW);
   b. The operation and delivery of chemical dependency treatment programs and
      services; and
   c. The operation or delivery of therapeutic court programs and services.
4. Jurisdiction. Monies in the Drug Enforcement Fund shall be used by the Sheriff and
   Prosecuting Attorney for purposes identified in subsection N.3. above.
5. Expenditures from the Fund. The Pierce County Council must approve all
   expenditures from the Drug Enforcement Fund.
6. Excess Monies. Any unexpended funds remaining in the Drug Enforcement Fund at
   the end of any budget year shall not be transferred to the General Fund or otherwise
   lapse; rather, the unexpended funds shall be carried forward from year to year.
Only those portions of Chapter 8.31 that are proposed to be amended are shown. Remainder of text, tables, maps and/or figures is unchanged.

Chapter 8.31

LITTER AND CLEAN-UP DISPOSAL CREDIT AND COMMUNITY CLEAN-UP EVENTS

8.31.010 Purpose and Intent.

It is the purpose and intent of the Pierce County Council to establish a Pierce County litter and clean-up disposal credit and to authorize community clean-up events. This credit will supplement existing litter control efforts of the Pierce County Department of Planning and Public Works by enabling County Departments, cities, towns, and authorized individuals and groups to deliver litter and clean-up waste to Pierce County disposal sites free of charge. Community clean-up events enable targeted efforts in communities experiencing problems with solid waste and litter accumulation. This partnership among the County, volunteer organizations, individuals, municipal agencies, and the County's solid waste handling vendor is intended to reduce litter and build civic pride in attaining the goal of a litter-free Pierce County.

A. "Authorization Form" means a document prepared by the Solid Waste Division and completed and signed by the Solid Waste Manager and an authorized volunteer organization or individual which governs participation in the credit authorized by this Chapter.

B. "Authorized Volunteer Organization or Individual" means an organization empowered by law to enter into contractual agreements, or an individual that has been deemed eligible by the Solid Waste Manager, pursuant to the requirements of this Chapter, to receive the credit for litter delivered to a disposal site.

C. "Clean-Up Waste" means litter collected and disposed of per this Chapter by cities or towns or contracted solid waste haulers on behalf of cities and towns, and solid waste collected in cities and towns through special collection events which may be designated in a contract between a city or town and its contracted solid waste hauler, but excludes special materials.

D. "Community Clean-Up Event" means a scheduled, limited duration community event at a specified location where solid waste is collected for subsequent disposal.

DE. "Contracted Solid Waste Hauler" means a firm which collects and disposes of solid waste under contract with a city or town.

EF. "Credit" means the litter and clean-up disposal credit whereby a portion of solid waste tipping fees is dedicated to paying for the disposal of litter and Clean-up Waste.

FG. "Disposal Site" means the Hidden Valley Transfer Station or the Purdy Transfer Station.

GH. "Litter" means solid waste collected and disposed per this Chapter which includes packaging, glass, plastic, bottles, cans, and paper, and other materials commonly discarded on the roadside, but excludes waste generated by a household, business, or industry, and excludes special materials (as defined by this Chapter).
HI. "Pierce County Solid Waste Disposal Services Area" means unincorporated Pierce
County and any city or town within Pierce County which has signed an Interlocal
Agreement that allows Pierce County to designate waste disposal sites.

IJJ. "Right-of-Way" means a strip of land held in an easement or separate tract which is
occupied or dedicated to be occupied by a publicly or privately dedicated street,
walkway, sidewalk, bikeway, equestrian trail, and other similar uses, but for the
purposes of this Chapter, excludes railroads and property reserved for utilities and
transmission lines.

IK. "Solid Waste" means the same as in Chapter 70.95 RCW.

KL. "Solid Waste Division" means the Solid Waste Division of the Department of Public
Works, or successor organization, responsible for solid waste management planning
pursuant to Chapter 70.95 RCW.

LM. "Solid Waste Manager" means the Manager of the Solid Waste Division, or designee.

MN. "Special Materials" means the following types of solid waste: hazardous wastes,
chemicals, and paint; automobile hulks; large appliances, furniture, and other items that
are too bulky or too heavy to fit into a 30-gallon garbage bag; yardwaste, brush, leaves,
and limbs; asbestos; industrial wastes not covered by Pierce County's Waste Handling
Agreement; similarly named or characterized waste; and other solid waste designated by
the Solid Waste Manager.

NO. "Waste Handling Agreement" means a contract between Pierce County and another
party that arranges for the disposal of solid waste generated within the Pierce County
solid waste disposal services area.

8.31.030 Implementation.
A. The Solid Waste Division will be the lead County Department to administer this
Chapter.
B. The Solid Waste Division, when negotiating a Waste Handling Agreement, shall provide
for the dedication of a portion of tipping fees to pay for the credit.
C. The Solid Waste Manager shall monitor the amount of available credit and authorize
participation subject to the amount of available credit and the requirements of this
Chapter.
D. In authorizing use of the credit, the Solid Waste Manager may place limits on the
tonnage eligible to receive the credit. The Solid Waste Manager may authorize use of the
credit for all, or only part, of the disposal cost of litter or clean-up waste delivered to
disposal sites.
E. This Chapter does not authorize the Solid Waste Division to collect litter or clean-up
waste, to enter into contracts for collection programs, or to fund the collection of litter or
clean-up waste; except that the Planning and Public Works Department may conduct
Community Clean-up Events. Funds available for Community Clean-Up Events will be
determined annually by Ordinance.

8.31.040 Eligibility and Uses.
A. The primary use of the credit shall be to fund the disposal of litter and clean-up waste
collected as part of the following programs: the Pierce County Adopt-a-Road, Adopt-a-
Trail, and Adopt-a-Park Programs; Adopt-a-Stream Programs located in unincorporated
Pierce County; litter removal programs conducted or coordinated by any Pierce County
agency or by a city or town; Clean-Up programs conducted for a city or town by its
contracted solid waste hauler; Community Clean-Up Events within the unincorporated
urban area and Rural Separator conducted by Pierce County using its contracted solid waste hauler; and other similar programs as designated by the Solid Waste Manager. Use of the credit to fund the disposal of litter and clean-up waste from these programs is subject to the requirements of PCC 8.31.050.

B. The secondary use of the credit shall be to fund the disposal of litter collected by an authorized volunteer organization or individual from unincorporated Pierce County, subject to the requirements of PCC 8.31.060.
This Proposal has No or De minimis Fiscal Impact
ORDINANCE NO. 2017-62s2

An Ordinance of the Pierce County Council Implementing the 2018 Budget
by Requesting Certain County Departments, Boards and
Commissions to Take Certain Actions; and Setting an
Effective Date.

Whereas, the Pierce County Council (Council) enacted Ordinance No. 2017-73s2 on ________, 2017, adopting the 2018 Budget for Pierce County; and

Whereas, in order to implement the 2018 Budget, some County departments, boards, and commissions will need to take certain non-recurring actions; Now

Therefore,

BE IT ORDAINED by the Council of Pierce County:

Special Projects – Performance Audit

Section 1. The Performance Audit Committee's 2018 Workplan is to include an evaluation of the Youth Violence Prevention and Senior Center request for proposal processes and program. The evaluations should include a review of the process by which organizations apply for youth violence prevention and senior center funds, the outcome based evaluation methodology used to evaluate the extent to which programs achieve intended goals properly serve the intended constituency, and the participation of the Allocation Advisory Committees and senior center funding group in evaluation and monitoring of funded programs.

Parks and Recreation Services Department

Section 2. Beginning in March 2018, the Parks and Recreation Services Department is requested to provide quarterly reports to the Community Development Committee regarding the status of the Conservation Futures Fund property acquisitions.

Section 3. Beginning in March 2018, the Parks and Recreation Services Department is requested to provide quarterly reports to the Community Development Committee on the status of the update to the Park, Recreation and Open Space Plan process.
Section 4. The Parks and Recreation Services Department is requested to provide quarterly reports to the Community Development Committee on all its capital projects beginning in March 2018. The reports shall include the project scope of work, permitting status, expenditures, and anticipated construction schedule.

Section 5. The Parks and Recreation Services Department is requested to provide quarterly reports to the Community Development Committee on the Department's property maintenance program beginning in March 2018. The reports shall include a summary of the annual maintenance budget (including staffing, materials, equipment, etc.) and the deferred maintenance backlog for each park site.

Chambers Creek Regional Park – Golf Course

Section 6. The Parks and Recreation Services Department is requested to submit quarterly reports to the Council regarding the operations of the Chambers Bay Golf Course beginning in March 2018. The reports will include, at a minimum, the revenues and expenses of the golf course and related operations, rounds played, percentage of golfers who were county or non-county residents, and average green fees.

Planning and Public Works Department

Section 7. The Planning and Public Works Department is requested to provide the Community Development Committee with an overview of the Long Range Planning Division's 2018 Work Program "Above the Line – Below the Line" on or about February 1, 2018.

Section 8. The Planning and Public Works Department is requested to provide the Community Development Committee with progress reports on implementing the Long Range Planning Division's 2018 Work Program on or about May 1, 2018, and October 1, 2018.

Section 9. The Planning and Public Works Department is requested to provide the Community Development Committee with progress reports on the status of implementing Joint Planning Agreements and pre-annexation agreements with the cities and towns on or about May 1, 2018, and October 1, 2018.

Section 10. The Planning and Public Works Department is requested to provide quarterly progress reports to the Community Development Committee regarding the status of implementing the goals and strategies described in the Best Permitting Agency Report submitted to the Council in January 2011, beginning in March 2018.

Section 11. The Planning and Public Works Department is requested to provide the Community Development Committee quarterly reports identifying all open public nuisance cases by filing date and date of verification, each public nuisance enforcement case where more than 90 days has lapsed without achieving compliance, and each public nuisance enforcement case which has been resolved subject to the implementation of a compliance plan or property maintenance plan. The report shall
identify each enforcement parcel separately and shall describe the violation, the actions taken by the Department to date and remaining actions to be taken, reasons why compliance has not been achieved within the 90-day period, and the anticipated date that the violation will be referred to the Prosecuting Attorney’s Office.

Section 12. The Planning and Public Works Department is requested to provide quarterly reports to the Community Development Committee beginning in March 2018 on the community plan update progress. The reports should include information on specific policy areas that are under consideration in order to solicit Councilmember input. These policy areas include but are not limited to, industrial lands capacity, commercial development, residential development, and mineral resource lands.

Section 13. The Planning and Public Works Department is requested to provide a quarterly written report to the Council regarding its efforts to develop a new inter-county river management agreement with King County, relevant flood control zone districts, and other river partners and stakeholders addressing the management of the White River and associated capital, operational, and maintenance needs.

Section 14. The Planning and Public Works Department is requested to provide a quarterly written report to the Council regarding its efforts to support and partner with the City of Sumner in the City’s effort to improve the 8th Street East/Stewart Road Bridge.

Section 15. The Planning and Public Works Department is requested to provide the Pierce County Council with a performance report by April 1, 2018. The report will include ridership, revenue, expenditure, and island demographic data to evaluate the ongoing effectiveness of enhanced ferry service to Anderson Island.

Behavioral Health

Section 16. The Human Services Department shall report quarterly to the Public Safety, Human Services, and Budget Committee on the Mobile Community Intervention Response Team pilot project, consistent with the scope of work listed in Exhibit B, Section E of the agreement between Pierce County and Comprehensive Life Resources. United Behavioral Health, Inc. (Optum) shall report quarterly to the Public Safety, Human Services, and Budget Committee on the Mobile Outreach Crisis project consistent with the scope of work listed in Exhibit B, Section IV of the agreement between Pierce County and Optum.

Severability Clause

Section 17. If any Section of this Ordinance is held invalid, the remainder of the Ordinance shall remain in effect.
Section 18. This Ordinance shall become effective on January 1, 2018.

PASSED this ___ day of __________________, 2017.

ATTEST:  PIERCE COUNTY COUNCIL  
Denise D. Johnson  
Pierce County, Washington  
Clerk of the Council  

Douglas G. Richardson  
Council Chair  

Bruce Dammeier  
Pierce County Executive  
Approved _____ Vetoed ______, this  
_____ day of __________________,  
2017.  

Date of Publication of Notice of Public Hearing: ____________________________  

Effective Date of Ordinance: ____________________________
Proposal No. 2017-62, An Ordinance of the Pierce County Council Implementing the 2018 Budget by Requesting Certain County Departments, Boards and Commissions to Take Certain Actions; and Setting an Effective Date. (Implementing the 2018 Budget - Requesting Certain Actions)

Committee Action: [ ] Roll call vote [ ] Voice vote

Do Pass

[ ] Substituted [ ] Amended
[ ] Substituted & subsequently amended

Pass [ ] Fail

Postpone Indefinitely

[ ] Substituted [ ] Amended
[ ] Substituted & subsequently amended

Continue to a Date Certain

[ ] Substituted [ ] Amended
[ ] Substituted & subsequently amended

Date: ________________

Refer to Committee

[ ] Substituted [ ] Amended
[ ] Substituted & subsequently amended

[ ] For
[ ] Against
[ ] Abstained
[ ] Excused

Rick Talbert, Vice Chair

[ ] For
[ ] Against
[ ] Abstained
[ ] Excused

Connie Ladenburg, Member

[ ] For
[ ] Against
[ ] Abstained
[ ] Excused

Derek Young, Member

[ ] For
[ ] Against
[ ] Abstained
[ ] Excused

Note: For voice or roll call vote, Chair signature required. Members' signatures optional. For roll call vote, Clerk enters the votes before members sign.
Report of Standing Committee – 2017-62
Committee of the Whole – November 2, 2017

Notice:
☐ Published Ad
☐ Postal Mail Notice
☐ Email Notice
☐ Internet IPL Notice

Included final hearing date of: 11-7-17
☐ IPL files updated with names from sign-in sheet
☐ Returned mail information updated in IPL and email lists

Attachments to record:
☐ All saved to database
☐ Searchable pdfs created
☐ Handouts, etc., saved separately
☐ Amendment memos
☐ Oral amendments
☐ Written testimony
☐ Staff handouts
☐ PPT Presentation
☐ Email comments
☐ Notice
☐ Agenda

Followup:
☑ Database updated
• action noted
• all docs uploaded
• cont’d date entered, if applicable
☐ Substitute information updated
• new title/number in database with “s”
• saved in database as “s” version in Word and pdf formats

Committee Clerk: Kate Kennedy 11-3-17

Legal Clerk, if applicable: 

Legislative Analyst: Paul Brochu

Quality Control Check: ________________________________

Date submitted to Council Clerk: 11-6-17
This Proposal has No or De minimis Fiscal Impact
ORDINANCE NO. 2017-80

An Ordinance of the Pierce County Council Authorizing Wage Adjustments for Non-Represented Employees; Amending the Pierce County Salary Classification Plan; and Setting an Effective Date.

Whereas, in Pierce County government there are many employees who are not represented by labor organizations, but for whom the proper administrative or elected officials have made and are making a salary recommendation for a cost-of-living increase to be effective January 1, 2018; and

Whereas, it is the intent of the County to treat all employees fairly and equitably; and

Whereas, it is necessary to amend the Salary Classification Plan to effect the recommended pay increases; Now Therefore,

BE IT ORDAINED by the Council of Pierce County:

Section 1. Effective January 1, 2018, the Salary Classification Plan is amended to reflect a 1.8% general wage increase for non-represented, non-elected employees. All non-represented, non-elected pay ranges designated as “Y” rated shall not receive any cost-of-living adjustment as granted herein, but in any event shall not be paid below the maximum rate for its particular classification. At such time as the top step of the employee’s classification meets or exceeds his or her “Y” rate, the employee shall be placed at the appropriate step of his or her regular classification and shall again be eligible for cost-of-living adjustments.

Section 2. Effective January 1, 2018, the Salary Classification Plan is amended to reflect the general wage increases authorized and approved under Section 1. of this Ordinance.
Section 3. This Ordinance shall become effective on January 1, 2018.

PASSED this _____ day of ______________, 2017.

ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

Denise D. Johnson
Clerk of the Council

Douglas G. Richardson
Council Chair

Bruce F. Dammeier
Pierce County Executive
Approved _____ Vetoed ________, this
_______ day of ________________,
2017.

Date of Publication of
Notice of Public Hearing: ______________________

Effective Date of Ordinance: ____________________
Proposal No. 2017-80, Wage Adjustments for Non-Represented Employees
An Ordinance of the Pierce County Council Authorizing Wage Adjustments for Non-Represented Employees; Amending the Pierce County Salary Classification Plan; and Setting an Effective Date.

Committee Action: □ Roll call vote ☑ Voice vote

Do Pass
☑ Pass ☐ Fail
☐ Substituted ☐ Amended
☐ Substituted & subsequently amended

Do Not Pass
☐ Pass ☐ Fail
☐ Substituted ☐ Amended
☐ Substituted & subsequently amended

Forward w/o Recommendation
☐ Pass ☐ Fail
☐ Substituted ☐ Amended
☐ Substituted & subsequently amended

Postpone Indefinitely
☐ Pass ☐ Fail
☐ Substituted ☐ Amended
☐ Substituted & subsequently amended

Continue to a Date Certain
☐ Pass ☐ Fail
☐ Substituted ☐ Amended
☐ Substituted & subsequently amended
Date: ____________

Refer to _______ Committee
☐ Pass ☐ Fail
☐ Substituted ☐ Amended
☐ Substituted & subsequently amended

For: ☐ For ☐ Against ☐ Abstained
☐ Excused

Rick Talbert, Vice Chair

Against: ☐ For ☐ Against ☐ Abstained
☐ Excused

Jim McCune, Alternate

Abstained: ☐ For ☐ Against ☐ Abstained
☐ Excused

Dan Roach, Executive Pro Tempore

Excused: ☐ For ☐ Against ☐ Abstained
☐ Excused

Note: For voice or roll call vote, Chair signature required. Members' signatures optional. For roll call vote, Clerk enters the votes before members sign.
Rules and Operations Committee, November 6, 2017, 10:00 AM
Committee Clerk Report - Proposal No. 2017-80

Notice:  
☐ Published Ad  
☐ Postal Mail Notice  
☐ Email Notice  
☐ Internet IPL Notice

Included final hearing date of: November 21, 2017

☐ IPL files updated with names from sign-in sheet  
☐ Returned mail information updated in IPL and email lists

Attachments to record:

☐ All saved to database  
☐ Amendment memos  
☐ PPT Presentation  
☐ Searchable pdfs created  
☐ Oral amendments  
☐ Email comments  
☐ Handouts, etc., saved separately  
☐ Written testimony  
☐ Notice  
☐ Staff handouts  
☐ Agenda

Followup:

☐ Database updated  
☐ Substitute information updated
  • action noted  
  • all docs uploaded  
  • cont’d date entered, if applicable  
  • new title/number in database with “s”  
  • saved in database as “s” version in Word and pdf formats.

Committee Clerk: ____________________________

Legal Clerk, if applicable: ____________________________

Legislative Analyst: ____________________________

Quality Control Check: ____________________________  11-8-17

Date submitted to Council Clerk: ____________________________  11-8-2017
### Balance

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### Expenditures

**1 COLA (General Fund)**

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### Revenue Sources

**Total Comments**

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Change Start Year  Change Fiscal Impact Fiscal Note Prepared by: Debbie Young (HR)
ORDINANCE NO. 2017-73s3

An Ordinance of the Pierce County Council Adopting the Annual Budget of Pierce County for Fiscal Year 2018; and Setting an Effective Date.

Whereas, the County Executive has submitted a proposed budget to the County Council for fiscal year 2018; and

Whereas, the County Council has conducted various public hearings in a Committee format, and before the full County Council, pursuant to the Pierce County Charter; Now Therefore,

BE IT ORDAINED by the Council of Pierce County:

Section 1. The following is hereby adopted as the appropriations for Fiscal Year 2018:

General Fund Revenues:
Taxes................................................................................................ $222,078,340
Licenses and Permits ........................................................................... 5,632,720
Intergovernmental Revenue ................................................................. 21,333,630
Charges for Services ........................................................................... 53,252,400
Fines and Forfeitures ........................................................................... 4,328,170
Miscellaneous Revenue ....................................................................... 6,826,650
Proceeds from Sales of Assets............................................................... 3,174,576
Transfers In ............................................................................................ 7,968,820
Total General Fund $324,595,306

General Fund Expenditures:
WSU PC Extension ................................................................................. $369,090
Assessor-Treasurer .............................................................................. 11,373,540
Prosecuting Attorney ........................................................................... 32,577,900

Provided, the Council directs the Finance Department to make salary and benefit savings in the Prosecuting Attorney’s Office, accrued under Section 11 of this Ordinance, available in an amount sufficient to fund an additional Criminal Investigator position. The purpose of the position will be to ensure that Pierce County does not receive more than its fair share of individuals released by the Department of Corrections, the Department of Social and Health Services and other governmental entities, and that when individuals
are to be released, they are in circumstances that meet statutory compliance and factual accuracy.

PROVIDED, the Department is authorized to hire one Deputy Prosecuting Attorney for the High Priority Offender program.

Auditor .................................................................................................. 10,844,430
Emergency Management ........................................................................ 3,719,490
Clerk of the Superior Court .................................................................. 6,705,230
County Council ..................................................................................... 5,213,150
County Executive ................................................................................ 1,791,930
Communications .................................................................................. 792,500
Finance ................................................................................................. 6,178,200
District Court ....................................................................................... 6,178,200

PROVIDED, the Court is authorized to spend up to $170,000 and hire 2 FTE’s (1 Court Case Coordinator and 1 Adult Probation Officer) to establish a Veteran’s Court. No funds may be expended until after April 1, 2018 and the plans for a Veteran’s Court have been submitted to the County Council’s Public Safety, Human Services, and Budget Committee.

Juvenile ................................................................................................. 21,343,150
Economic Development ........................................................................ 1,594,500
Health Services .................................................................................. 2,537,670
Corrections ........................................................................................... 54,596,970

PROVIDED, the Corrections Bureau is authorized to hire two Corrections Deputies as court escorts.

PROVIDED, $50,000 is appropriated to convert two Corrections Deputy positions to Correctional Sergeants.

Sheriff ................................................................................................. 72,742,350

PROVIDED, up to $17,000 of this appropriation be allocated by the Sheriff to the Anderson Island Crime Task Force.

PROVIDED, the Department is authorized to hire two additional Lieutenants.

PROVIDED, the Department is authorized to hire one Sergeant to supervise the Community Liaison Deputy program.

Medical Examiner ................................................................................ 3,562,100
State Auditor ....................................................................................... 167,540
Superior Court ..................................................................................... 18,173,160
Miscellaneous Current Expense .......................................................... 14,310,420
PROVIDED, the Executive shall report to the Council regarding the details of such sale and acquisition, and the Council adopts a Resolution authorizing the expenditure of these funds for property acquisition purposes.

PROVIDED, to the extent that proceeds become available from the sale of surplus County property up to $3,300,000 of this appropriation is provided to make improvements to the County-City Building.

PROVIDED, $25,000 is appropriated for the Human Services Department to conduct a feasibility study of public health capacity to:
1. improve the health of people in the County’s communities with a higher prevalence of acute and chronic disease; and
2. reduce the County’s high levels of preventable hospitalizations that are primarily caused by diabetes, heart and cardiovascular disease, and chronic obstructive pulmonary disease.

Bond Debt Service ................................................................. 380,640
Prevention Services & Programs ............................................. 1,826,546
Special Projects ................................................................. 1,785,470
Parks and Recreation Services .............................................. 7,960,360

PROVIDED, up to $5,000 be spent to evaluate the potential of putting a roof over the horse arena at Frontier Park. The evaluation feasibility will include estimated costs and sources of funding.

Planning and Land Services .................................................. 4,954,540

PROVIDED, up to $2,000 of this appropriation shall be made available to the Anderson Island Citizens’ Advisory Board to fund its operations.

PROVIDED FURTHER, up to $2,000 of this appropriation shall be made available to the Key Peninsula Advisory Commission to fund its operations.

PROVIDED, up to $50,000 of this appropriation is to be used to study the feasibility of transferring on-site waste water and potable water permitting activities from the Tacoma Pierce County Health Department to the Planning and Public Works Department to better align these functions with the County’s planning, sewer, building, and land use permitting processes and systems.

Assigned Counsel ............................................................. 19,693,720
Human Resources ............................................................... 4,529,260
Capital Improvement Projects ............................................ 100,000

Total General Fund ............................................................... $324,595,306
Other Fund Expenditures & Revenues:

1. Veterans' Relief Fund ......................................................... 1,230,430
2. Drug Enforcement Fund ..................................................... 300,000
3. Auditor's Maintenance and Operations Fund ....................... 955,300
4. Criminal Justice Fund ....................................................... 705,950
5. Conservation Futures Fund ............................................... 5,908,010
6. Dispute Resolution Center Fund ....................................... 112,310
7. Pierce County Fair Fund .................................................. 234,020
8. Human Services Fund ...................................................... 33,284,500
9. Rainier Communications Commission Fund ...................... 1,551,610
10. Marine Services Fund ..................................................... 231,650
11. Detention Center Commissary Fund ................................. 112,310
12. Drug Investigations Fund ................................................ 634,720

PROVIDED, up to 150,000 shall be used by the Executive to create a task force composed of the Sheriff, Prosecuting Attorney, and any Executive Department selected by the Executive to investigate chronic nuisance properties, administer chronic nuisance property agreements, and abate qualifying chronic nuisance properties. It is anticipated the Executive will prepare, execute and manage an agreement between the participating departments for the purpose of facilitating joint action and to allocate appropriated monies in the most efficient manner possible.

911 System Fund ............................................................. 10,429,840
Mental Health ................................................................. 34,080
Tourism Promotion Area Fund ............................................ 1,724,750
Housing and Homeless Fund .............................................. 11,752,140
Community Development Fund ......................................... 3,886,090
Affordable Housing Document Recording Fee Fund .............. 1,417,120
Homeless Document Recording Fee Fund ............................ 5,867,350
Emergency Management Grants Fund ................................. 3,277,650
Parks Impact Fee Fund ...................................................... 3,807,600
Parks Sales Tax Fund ......................................................... 4,372,290
Second REET Parks Fund ................................................... 3,159,300
Second REET Roads Fund ................................................. 7,543,000
County Road Fund ........................................................... 93,860,950

PROVIDED, not less than $35,000 and up to $50,000 of this appropriation shall be used by the Planning and Public Works Department to operate a county-wide sign enforcement and abatement program.

PROVIDED, up to $100,000 of this appropriation shall be utilized to fund consulting, community outreach, technical support, legal services, and administrative and operational costs that have been provided or will be provided to the Pierce County Transportation Benefit District established by Ordinance No. 2014-28, and to the Pierce County Council related to creating, organizing, and operating the Transportation Benefit District.
PROVIDED, up to $50,000 of the funds identified for CRP 5247 shall be utilized for Council-identified spot safety improvements. All Council-identified spot safety improvements shall be authorized by a Resolution of the Council and shall require review and approval by the County Engineer to ensure the improvements are safe, effective and consistent with transportation engineering and traffic safety principles.

PROVIDED, up to $25,000 of this appropriation be utilized to provide landscaping and beautification measures to improve the streetscape at the southern entrance to the Midland Community. Specifically, the Department is hereby requested to provide landscaping along the east side of Portland Avenue East, south of 104th Street East, within the County Road right-of-way on parcel number 0319034020. The landscaping shall consist of a mixture of drought tolerant trees, shrubs, etc. Split rail fencing or rockery features shall be included in the landscaping design of this area in order to discourage off-street parking. The final design and construction details included in the landscaping and beautification project shall be approved by the County Engineer to ensure that the improvements are safe, effective and consistent with traffic safety principles.

Traffic Impact Fee Fund ................................................................. 9,386,380
Paths and Trails Fund ................................................................. 660,760

PROVIDED, $50,000 is appropriated to the Greater Tacoma Community Foundation – Parks on the Foss Campaign for bridge or walkway expenditures associated with the Central Park project.

PROVIDED, $50,000 is appropriated to complete an evaluation of access to the Buckley Forest Preserve properties and the feasibility, costs and proposed timeline for providing trails, public parking and restroom facilities at the site. Access should be evaluated along the existing 126th Street East county road right-of-way. Consideration of a connection between the Buckley Forest Preserve Properties and the Foothills Trail – Buckley to South Prairie section via 126th Street East and County owned property on parcel No. 0619093014 should be examined. The Department should explore partnership opportunities with non-profit organizations and volunteer groups with expertise in trail development projects for input on multi-use trails for biking, hiking and equestrian use on the properties. The requested feasibility report should be provided back to the Council by June 1, 2018.

Surface Water Management Fund .............................................. 25,663,690

PROVIDED, up to $70,000 of this appropriation will be used to patrol the Puyallup River levees with the objective of deterring population of sites previously dismantled by the Department and creation of new camps. The Sheriff’s Department will patrol the levees on a schedule sufficient to engage persons camping on those properties within 48 hours of establishing a
campsite. Upon issuing a warning, the Sheriff’s Department should return to the camp within 24 hours to verify the camp has been abandoned.

PROVIDED, no funds for the acquisition of property shall be committed or expended until the Planning and Public Works Department reports to the Council’s Rules and Operations Committee, and the Council adopts a resolution authorizing the acquisition(s) or has approved a grant submittal for the funds necessary to acquire the property in question and said funds have been awarded.

Emergency Communication Sales Tax SS911 ..................................... 16,536,710
Community Action Fund ................................................................. 7,533,060
Tourism, Promotion, and Facilities Fund ........................................... 2,439,910
Judson Family Justice Center Fund .................................................... 1,230,950
REET Electronic Technology Fund .................................................... 192,350
Election Equipment Replacement Fund .............................................. 1,400,740
PALS Building and Development Fund ............................................. 17,558,440
In-Lieu Fee Wetlands Mitigation Fund .............................................. 39,600
Blighted Property Maintenance Fund ............................................... 201,220
Pierce County Law Library ................................................................ 698,980
Combined Communications Network .............................................. 4,030,390
Behavioral Health Partnership Fund ............................................... 4,373,110

PROVIDED, up to $500,000 of this appropriation may be utilized solely to acquire property for construction of a behavioral health diversion center (Center) only after the Executive presents a property acquisition, construction, and funding plan for the Center, and the Council adopts a Resolution authorizing the expenditure of these funds for property acquisition purposes.

PROVIDED, this appropriation shall be allocated solely for the following purpose:

<table>
<thead>
<tr>
<th>Salaries/Benefits</th>
<th>$188,070</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile Outreach Crisis Team (United Behavioral Health, Inc. [Optum])</td>
<td>$750,000</td>
</tr>
<tr>
<td>Behavioral Health Diversion Center</td>
<td>$500,000</td>
</tr>
<tr>
<td>Mobile Community Intervention Response Team (Human Services Department)</td>
<td>$750,000</td>
</tr>
<tr>
<td>City of Orting, opioid services, recovery cafe’</td>
<td>$25,000</td>
</tr>
<tr>
<td>Co-Responder efforts</td>
<td>$100,000</td>
</tr>
<tr>
<td>Accountable Communities of Health (ACH) Grants</td>
<td></td>
</tr>
<tr>
<td>2 FTE Behavioral Health Program Managers</td>
<td>$319,110</td>
</tr>
<tr>
<td>State Innovation Models Grant (SIMs)</td>
<td>$300,000</td>
</tr>
<tr>
<td>Position</td>
<td>Annual Salary</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Superior Court - Case Coordinator</td>
<td>$112,536</td>
</tr>
<tr>
<td>Prosecuting Attorney - Deputy Prosecutor</td>
<td>$141,419</td>
</tr>
<tr>
<td>Prosecuting Attorney - Legal Assistant</td>
<td>$73,694</td>
</tr>
<tr>
<td>Department of Assigned Counsel - Defense Social Worker</td>
<td>$112,235</td>
</tr>
<tr>
<td>Human Services Department - Data Analyst and Evaluator</td>
<td>$117,190</td>
</tr>
<tr>
<td>Greater Lakes Mental Health Contract - various</td>
<td>$259,302</td>
</tr>
<tr>
<td>Human Services Department – Housing Navigator</td>
<td>$56,160</td>
</tr>
<tr>
<td>Human Services Department – rent subsidies</td>
<td>$428,000</td>
</tr>
<tr>
<td>Human Services Department – On-call SUD assessor</td>
<td>$7,486</td>
</tr>
<tr>
<td>Human Services Department – drug conference attendance</td>
<td>$1,916</td>
</tr>
<tr>
<td>Human Services Department - administrative costs</td>
<td>$130,992</td>
</tr>
</tbody>
</table>

Real Estate Excise Tax Fund ................................................................. 8,724,000
Limited G.O. Bond Redemption Fund ................................................... 17,108,810
REET – Capital Improvement Fund ..................................................... 19,849,160

PROVIDED, $250,000 of this fund be used for County-City Building
renovations at the direction of the County Council. No funds will be
expended until the Facilities Management Department has provided plans
and cost estimates for renovations in support of legislative activities and the
Council has accepted the plans either through a resolution or on the
Council’s consent agenda.

1% for Arts Construction Fund................................................................... 394,820
Parks Construction Fund ........................................................................ 7,811,790
Clear Zone Land Acquisition Fund ........................................................ 311,440
Public Works Construction Fund .......................................................... 29,966,000
Transportation Facilities Fund ................................................................ 444,200
Surface Water Management Construction Fund....................................... 18,160,060

PROVIDED, no funds for the acquisition of property shall be committed or
expended until the Planning and Public Works Department reports to the
Council’s Rules and Operations Committee, and the Council adopts a
resolution authorizing the acquisition(s) or has approved a grant submittal for
the funds necessary to acquire the property in question and said funds have
been awarded.

Paths and Trails Construction Fund ....................................................... 916,000
Conservation Futures Construction Fund ................................................. 3,450,000
South Sound 911 Building Lease Fund ..................................................... 67,450
Sewer Utility Fund .............................................................................. 66,678,510

PROVIDED, up to $112,500 of this appropriation shall be used to fund the
Residential Side Sewer Conservation Loan Program.
<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sewer Facilities Restricted Reserve Fund</td>
<td>$9,716,400</td>
</tr>
<tr>
<td>Sewer Capital Preservation Reserve Fund</td>
<td>$5,666,000</td>
</tr>
<tr>
<td>Sewer Utility Construction Funds</td>
<td>$15,887,400</td>
</tr>
<tr>
<td>Sewer Bond Funds</td>
<td>$22,287,320</td>
</tr>
<tr>
<td>Chambers Creek Regional Park Fund</td>
<td>$12,136,420</td>
</tr>
<tr>
<td>Golf Courses Fund</td>
<td>$3,878,560</td>
</tr>
<tr>
<td>Airport Fund</td>
<td>$6,345,860</td>
</tr>
<tr>
<td>Solid Waste Management Fund</td>
<td>$7,625,030</td>
</tr>
<tr>
<td>Pierce County Ferry Services Fund</td>
<td>$16,467,470</td>
</tr>
<tr>
<td>Information Technology Fund</td>
<td>$38,937,090</td>
</tr>
<tr>
<td>Facilities Management Fund</td>
<td>$17,063,560</td>
</tr>
<tr>
<td>Radio Communications Fund</td>
<td>$8,437,840</td>
</tr>
<tr>
<td>Fleet Rental Fund</td>
<td>$4,887,000</td>
</tr>
<tr>
<td>General Services Fund</td>
<td>$3,022,630</td>
</tr>
<tr>
<td>Self Insurance Fund</td>
<td>$11,406,050</td>
</tr>
<tr>
<td>Workers’ Compensation Fund</td>
<td>$6,284,280</td>
</tr>
<tr>
<td>Medical Self Insurance Fund</td>
<td>$16,268,010</td>
</tr>
<tr>
<td>Tacoma-Pierce County Health Department</td>
<td>$34,189,959</td>
</tr>
</tbody>
</table>

**TOTAL ALL FUNDS** ..................................................................... $1,030,794,325

PROVIDED, not less than $75,000 and up to $150,000 of this appropriation shall be used by the Planning and Public Works Department to conduct solid waste community clean-up events in the unincorporated urban area and the Rural Separator. The Department shall provide a quarterly written summary to the Council identifying the clean-up events conducted by the Department in the prior 3 months, scheduled or planned clean-up events for the succeeding 3 months, and 2018 expenditures to date on clean-up events. The first report shall be provided no later than April 1, 2018.

PROVIDED, the Facilities Management Fund will examine the cost, effectiveness and viability of the Tacoma Pierce County Health Department’s use of security services provided by the County.

PROVIDED, in the event the Tacoma-Pierce County Health Department takes any action to establish a community health engagement location (CHEL) site anywhere within unincorporated Pierce County, all distributions from this allocation shall be suspended until the CHEL site is closed. For purposes of this proviso, a CHEL site is any location where drug users are supervised in the consumption of drugs prohibited by either the Federal Controlled Substances Act or the State Controlled Substances Act. This terminology recognizes that the primary purpose of these sites is to engage individuals experiencing Opioid Use Disorder.
Section 2. As amended by this Ordinance, the 2018 Pierce County budget document is attached hereto as Exhibit A and incorporated herein by this reference.

Section 3. The total amount stated for each General Fund department and for each of the Other Funds shall not be exceeded during 2018 without amendment to this Ordinance. The County Executive is hereby authorized to transfer line-item appropriations within each General Fund department and within each Other Fund total during the budget year pursuant to the County Executive’s administrative powers.

The compensation to be paid to County employees shall be as set forth in the pay and classification plan.

Section 4. All future unbudgeted Grants, Contributions, Operating and Equity Transfers, Insurance Reimbursements, Specific Service/Sales Revenue Contracts, Self Supporting Training Programs, and Election Cost reimbursements made to, or acquired by various departments (and which require no matching funds beyond the current budget), may be added to that department’s budget to be expended for the appropriate specified purpose. Conversely, budgeted items for the above which do not materialize may be reduced from a department’s budget. While unbudgeted grants which are received may be added to a department’s budget for the years for which the grant funds have been received, such funds shall be accounted for separately within the department's budget and shall not serve to increase a department's base budget in subsequent years.

Section 5. At the end of each quarter, the County Executive shall submit a report to the County Council describing each new unbudgeted grant received during that quarter. That report should indicate the purpose of the grant, the amount of the grant, the amount of local match required (if any), and the time period of the grant. The County Executive will continue to follow the grant notification and approval procedures through the County Council that were initiated and made operational in 2010.

Section 6. Pursuant to Section 6.30 of the Pierce County Charter, the County Executive is hereby requested to submit to the County Council, on a quarterly basis, subsidiary ledgers for all the General Fund departments and each of the Other Funds listed in the 2018 Budget showing the relation between the budgeted revenue and expenses and actual revenue and expenses to date in each fund or department. The County Council may, by Resolution, request more frequent reports, or may request additional program expense information as it deems appropriate.

Section 7. All Program Expenditures contained in Exhibit A shall be funded in the amount shown. Provided, the County Executive is authorized to transfer Program Expenditure appropriations during the 2018 fiscal year. The County Executive’s Office shall provide a quarterly report to the County Council, which presents both the 2018 Program Budgets and the actual year-to-date expenses.
Section 8. The County Council recognizes that any amendments it makes to this Ordinance or to Exhibit A may require that other portions of Exhibit A be modified. To this extent the County Executive is hereby authorized to change Exhibit A prior to final printing so that the County Council’s amendments are accurately reflected throughout the 2018 final budget document.

Section 9. All capital construction projects listed in the 2018 Budget shall require separate County Council approval prior to the Pierce County Executive or designee, or Department Director or designee, signing a construction contract for the project when the construction bid or revised engineer’s estimate for the project will: (1) result in the total cost of the project exceeding the project total cost set forth in Exhibit A by more than 15 percent or $250,000, whichever is greater; or (2) result in 2018 expenditures for the project exceeding the 2018 Budget for the project set forth in Exhibit A by more than 15 percent or $250,000, whichever is greater. Approval shall occur through consent of the County Council within its Consent Agenda or through a supplemental budget ordinance, as appropriate.

Section 10. All grant applications having a value of $10,000 or greater shall be tracked and recorded by the County Executive and a weekly report of all such grants shall be made available to the County Council. The report shall include a summary of each grant, including the department requesting the grant, the purpose and amount of the grant, if county matching dollars are required or proposed, the time period of the grant, and whether the grant is discretionary or non-discretionary in nature. Further, all applications for unbudgeted federal direct, federal indirect, private and state grants having a value in excess of $100,000 must be submitted to the County Council for review and approval prior to the submittal of the grant request to the granting agency. The department proposing the submittal of such a grant request shall notify the County Council in writing of the proposed grant request at least 14 days prior to its proposed submittal to the granting agency. The County Council shall have 14 days from receipt of the grant notification to take action to approve or disapprove the grant submittal. Approval shall occur through consent of the County Council within the Consent Agenda. If a grant is not approved for submittal through the Consent Agenda, the grant submittal shall be deemed to have been disapproved unless subsequently approved through a vote of the County Council. The submitting department shall be notified of the approval or disapproval of the grant submittal.

Section 11. When a position funded by this Ordinance becomes vacant, the funds appropriated for the associated salary and benefits shall not be spent for another purpose unless approved by the Director of the Finance Department.

Section 12. The Community Connections Fund is hereby renamed the Human Services Fund.
Section 13. The County Executive shall notify the County Council in writing of any contract or contract modification having a total value greater than $250,000 at least 21 days prior to signing the contract. The notice shall include the contract title, contract number, contract value, and purpose. Contracts for emergency purchases pursuant to PCC 2.106.070 and contracts managed by the Community Connections Department shall not be subject to the 21-day advance notice requirement. Contracts for the construction of capital projects shall also not be subject to the notice requirements of this Section when the capital project is specifically identified within the 2018 Budget, but shall be subject to the requirements of Section 9 as applicable.

Section 14. Departments shall neither employ nor authorize the employment of a person beyond the designated number within a fund or department without prior County Council approval by Resolution or Ordinance. However, the County Executive is authorized to "over-hire" in the Sheriff's Department and Corrections Bureau.

Section 15. Staffing of and appropriation for the positions a programs included in Superior Court, Behavioral Health Fund, Prosecuting Attorney, and Department of Assigned Counsel, associated with the anticipated funding from the Trueblood decision, are authorized in this Ordinance; PROVIDED FURTHER, these programs can be funded and the positions can be filled only after the Finance Department has provided the Council with verification such funding has been secured and the Council adopts a Resolution authorizing the use of these funds. If the Council does not adopt such a Resolution by December 31, 2018, the appropriation and staffing for this position shall lapse.

Trueblood Grants are appropriated as follows:

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Assigned Counsel</td>
<td>$112,250</td>
<td>1 FTE</td>
</tr>
<tr>
<td>Prosecuting Attorney</td>
<td>$217,020</td>
<td>2 FTE</td>
</tr>
<tr>
<td>Superior Court</td>
<td>$112,540</td>
<td>1 FTE</td>
</tr>
<tr>
<td>Behavioral Health Fund</td>
<td>$1,440,930</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,802,740</strong></td>
<td></td>
</tr>
</tbody>
</table>
Section 16. This Ordinance shall become effective on January 1, 2018

PASSED this _____ day of ____________, 2017.

ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

Denise D. Johnson
Clerk of the Council

Douglas G. Richardson
Council Chair

Bruce F. Dammeier
Pierce County Executive
Approved ______ Vetoed _______, this
______ day of ____________________,
2017.

Dates of Publication of
Notice of Public Hearing: _______________________________________

Effective Date of Ordinance: ___________________________________
These approved amendments are only to Exhibit A to Proposed Ordinance No. 2017-73s2 that were passed by the Council at the November 2, 2017, Council meeting. These amendments will be incorporated into the Final Exhibit A by the Finance Department.

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Date Passed</th>
<th>Description</th>
<th>Note if Attachments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Amendment No. 5</td>
<td>11/7/17</td>
<td>2. On page 151 of Exhibit A, make the following position changes:</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>IT Software Engineer +1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>IT Software Engineer Lead +1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>IT Systems Engineer Lead +1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>IT Systems Engineer Supervisor +1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>IT Manager Governance/Service -1</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. Adjust all totals accordingly.</td>
<td></td>
</tr>
<tr>
<td>Council Amendment No. 6</td>
<td>11/7/17</td>
<td>2. On page 288 of Exhibit A (Project Summary), add the following:</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lidford Playfield Environmental Assessment $ 50,000 (Parks Sales Tax)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lidford Playfield Improvements $ 60,000 (Second REET Parks)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Frontier Park Improvements $125,000 (Second REET Parks)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. Adjust all totals accordingly.</td>
<td></td>
</tr>
<tr>
<td>Council Amendment No. 9</td>
<td>11/7/17</td>
<td>2. Distribute the $8,724,000 as follows:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>REET Capital Improvement - $6,356,800</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Surface Water Management Construction - $1,843,760</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Airport Fund - $523,440</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Make all changes to Exhibit A as necessary.</td>
<td></td>
</tr>
<tr>
<td>Council Amendment No. 10</td>
<td>11/7/17</td>
<td>1. Amend Exhibit A, page 255, (Prosecuting Attorney, Staffing Summary) as follows:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Criminal Investigator +4 -2</td>
<td></td>
</tr>
<tr>
<td>Council Amendment</td>
<td>Date</td>
<td>Instructions</td>
<td></td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
</tbody>
</table>
| Amendment No. 11      | 11/7/17    | 2. Beginning at page 382 of Exhibit A to Proposal No. 2017-73s2, modify the Funding Sources, Expenditures, and Project Summary for consistency with the Annual Road Program as set forth in Proposal No. 2017-63s.  
3. At page 50 of Exhibit A to Proposal No. 2017-73s2, increase the fund balance to be consistent with the Annual Road Program and Six-Year Transportation Improvement Program as set forth in Proposal No. 2017-63s. This includes modifying 2018 revenues and expenditures. With these modifications, the projected end-of-year fund balance (December 31, 2018) is estimated to be $11,665,000 and complies with the minimum fund balance policy.  
4. Adjust the proposal and Exhibit A to the proposal as needed elsewhere to ensure consistency with Proposal No. 2017-63s as approved by the Council. |
| Amendment No. 12      | 11/7/17    | 1. On page 7 of Proposal No. 2017-73s2, line 11, strike “Solid Waste Fund” and insert “Solid Waste Management Fund”.  
2. Adjust Exhibit A to the proposal as needed for consistency with Item 1 above. |
| Amendment No. 13      | 11/7/17    | 1. Modify Exhibit A to Proposal No. 2017-73s2, including the Capital Improvement Program tab, as necessary to ensure consistency with the approved Capital Facilities Plan, including, but no limited to the following modifications:  
4. Correction of project description: “Deferred Maintenance – County City Building” |
<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Date Passed</th>
<th>Description</th>
<th>Note if Attachments</th>
</tr>
</thead>
</table>
| Council Amendment No. 4 | 11/7/17     | 1. Page 2 of Proposal No. 2017-73s2, lines 38-41 strike the proviso in its entirety as follows:  

"PROVIDED, to the extent that proceeds become available from the sale of surplus County property, up to $500,000 of this appropriation is provided to the Behavioral Health Partnership Fund for property acquisition for the Behavioral Health Diversion Center."

2. On page 2, line 37, insert the following proviso:

"PROVIDED, the Executive shall report to the Council regarding the details of such sale and acquisition, and the Council adopts a Resolution authorizing the expenditure of these funds for property acquisition purposes."

-----

2. On page 6, lines 23-26, strike the following proviso in its entirety:

"PROVIDED, up to $500,000 for the County to participate in the costs of obtaining services related to a behavioral health diversion center. This entire amount may be used to acquire property unless County property is available for this purpose."

and insert the following new proviso on line 23:

"PROVIDED, up to $500,000 of this appropriation may be utilized solely to acquire property for construction of a behavioral health diversion center (Center) only after the Executive presents a property acquisition, construction, and funding plan for the Center, and the Council adopts a Resolution authorizing the expenditure of these funds for property acquisition purposes."
<table>
<thead>
<tr>
<th>Council Amendment No. 5</th>
<th>11/7/17</th>
<th>1. On page 7, line 14 (Information Technology), increase the appropriation by $319,130.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>2. On page 151 of Exhibit A, make the following position changes:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>IT Software Engineer +1</td>
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<td></td>
<td></td>
<td>IT Software Engineer Lead +1</td>
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<tr>
<td></td>
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<td>IT Systems Engineer Lead +1</td>
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<tr>
<td></td>
<td></td>
<td>IT Systems Engineer Supervisor +1</td>
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<tr>
<td></td>
<td></td>
<td>IT Manager Governance/Service -1</td>
</tr>
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<td></td>
<td></td>
<td>3. Adjust all totals accordingly.</td>
</tr>
<tr>
<td>Council Amendment No. 6</td>
<td>11/7/17</td>
<td>1. On page 6, line 31 (Parks Construction Fund), increase the appropriation by $235,000.</td>
</tr>
<tr>
<td></td>
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<td>2. On page 288 of Exhibit A (Project Summary), add the following:</td>
</tr>
<tr>
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<td></td>
<td>Lidford Playfield Environmental Assessment $ 50,000 (Parks Sales Tax)</td>
</tr>
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<td></td>
<td>Lidford Playfield Improvements $ 60,000 (Second REET Parks)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Frontier Park Improvements $125,000 (Second REET Parks)</td>
</tr>
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<td>3. Adjust all totals accordingly.</td>
</tr>
<tr>
<td>Council Amendment No. 7</td>
<td>11/7/17</td>
<td>1. On page 6 of Proposal No. 2017-73s2, lines 12-15, strike the proviso in its entirety as follows:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PROVIDED, up to $250,000 of this appropriation will be made available if the Planning and Public Works and Finance Departments certify that building and land development activities require use of this capacity to ensure timely processing of increased permit applications.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. None</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. None</td>
</tr>
<tr>
<td>Council Amendment No. 9</td>
<td>11/7/17</td>
<td>1. On page 6 of Proposal No. 2017-73s2, at line 28 insert the following:</td>
</tr>
<tr>
<td>--------------------------</td>
<td>---------</td>
<td>---------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Real Estate Excise Tax Fund ......................................................................................... 8,724,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Distribute the $8,724,000 as follows: REET Capital Improvement - $6,356,800</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Surface Water Management Construction - $1,843,760</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Airport Fund - $523,440</td>
</tr>
<tr>
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<td>Make all changes to Exhibit A as necessary.</td>
</tr>
<tr>
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<td></td>
<td>3. On page 6 of Proposal No. 2017-73s2, line 29, REET - Capital Improvement Fund</td>
</tr>
<tr>
<td></td>
<td></td>
<td>increase the appropriation by $250,000</td>
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<tr>
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<td></td>
<td>4. On page 6 of Proposal No. 2017-73s2, line 32 (REET - Capital Improvement Fund) insert the</td>
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<tr>
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<td></td>
<td>following proviso: “PROVIDED, $250,000 of this fund be used for County-City Building renovations at the</td>
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<td>direction of the County Council. No funds will be expended until the Facilities Management</td>
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<td></td>
<td>Department has provided plans and cost estimates for renovations in support of legislative</td>
</tr>
<tr>
<td></td>
<td></td>
<td>activities and the Council has accepted the plans either through a resolution or on the</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Council’s consent agenda.”</td>
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<tr>
<td></td>
<td></td>
<td>5. On page 6 of Proposal No. 2017-73s2 at line 35, Surface Water Management Construction</td>
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<td></td>
<td>Fund, reduce the appropriation by $250,000.</td>
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<td></td>
<td>6. Adjust all totals accordingly.</td>
</tr>
<tr>
<td>Council Amendment No. 10</td>
<td>11/7/17</td>
<td>1. Amend Exhibit A, page 255, (Prosecuting Attorney, Staffing Summary) as follows:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Criminal Investigator .............................................................................. 4 2</td>
</tr>
<tr>
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<td></td>
<td>2. On page 1 of the Proposal No. 2017-73s2, line 39, below Prosecuting Attorney insert the</td>
</tr>
<tr>
<td></td>
<td></td>
<td>following proviso:</td>
</tr>
</tbody>
</table>

Crib Sheet for November 7, 2017, Council Meeting
Proposal No. 2017-73s2 – (2018 Budget)
(Amendments passed and rolled into substitute proposal 2017-73s3)
"PROVIDED, the Council directs the Finance Department to make salary and benefit savings in the Prosecuting Attorney’s Office, accrued under Section 11 of this Ordinance, available in an amount sufficient to fund an additional Criminal Investigator position. The purpose of the position will be to ensure that Pierce County does not receive more than its fair share of individuals released by the Department of Corrections, the Department of Social and Health Services and other governmental entities, and that when individuals are to be released, they are in circumstances that meet statutory compliance and factual accuracy."

| Council Amendment No. 11 | 11/7/17 | 1. On page 6 of Proposal No. 2017-73s2, line 33, increase the Public Works Construction Fund appropriation by $1,669,000 to reflect additional funding received from grants and developer sources and an increase in the Traffic Impact Fee Fund transfer.  
2. Beginning at page 382 of Exhibit A to Proposal No. 2017-73s2, modify the Funding Sources, Expenditures, and Project Summary for consistency with the Annual Road Program as set forth in Proposal No. 2017-63s.  
3. At page 50 of Exhibit A to Proposal No. 2017-73s2, increase the fund balance to be consistent with the Annual Road Program and Six-Year Transportation Improvement Program as set forth in Proposal No. 2017-63s. This includes modifying 2018 revenues and expenditures. With these modifications, the projected end-of-year fund balance (December 31, 2018) is estimated to be $11,665,000 and complies with the minimum fund balance policy.  
4. Adjust the proposal and Exhibit A to the proposal as needed elsewhere to ensure consistency with Proposal No. 2017-63s as approved by the Council. | none |

| Council Amendment No. 12 | 11/7/17 | 1. On page 7 of Proposal No. 2017-73s2, line 11, strike “Solid Waste Fund” and insert “Solid Waste Management Fund”.  
2. On page 7 of Proposal No. 2017-73s2, line 11, increase the appropriation in the Solid Waste Fund by $150,000, and insert below the Solid Waste Fund a proviso to require expenditures be made for Community Clean-Up events as follows: | none |
“PROVIDED, not less than $75,000 and up to $150,000 of this appropriation shall be used by the Planning and Public Works Department to conduct solid waste community clean-up events in the unincorporated urban area and the Rural Separator. The Department shall provide a quarterly written summary to the Council identifying the clean-up events conducted by the Department in the prior 3 months, scheduled or planned clean-up events for the succeeding 3 months, and 2018 expenditures to date on clean-up events. The first report shall be provided no later than April 1, 2018.”

2. Adjust Exhibit A to the proposal as needed for consistency with Item 1 above.

---

**Council Amendment No. 13**

1. Modify Exhibit A to Proposal No. 2017-73s2, including the Capital Improvement Program tab, as necessary to ensure consistency with the approved Capital Facilities Plan, including, but no limited to the following modifications:

   - Removal of projects: “Sheriff Foothills Precinct Location and Design Study”, “Sheriff Peninsula Precinct Location and Design Study”, and “Property Purchases”
   - Correction of project description: “Deferred Maintenance – County City Building”

---

**Council Amendment No. 14**

11/7/17

1. Page 6 of Proposal No. 2017-73s2, line 22, insert the following:

   “PROVIDED, this appropriation shall be allocated solely for the following purpose:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Salaries/Benefits</td>
<td>$188,070</td>
</tr>
<tr>
<td>Mobile Outreach Crisis Team (United Behavioral Health, Inc. [Optum])</td>
<td>$750,000</td>
</tr>
<tr>
<td>Behavioral Health Diversion Center</td>
<td>$500,000</td>
</tr>
<tr>
<td>Mobile Community Intervention Response Team (Human Services Department)</td>
<td>$750,000</td>
</tr>
</tbody>
</table>

---

Crib Sheet for November 7, 2017 Council Meeting
Proposal No. 2017-73s2 – (2018 Budget)

Page 5 of 6
City of Orting, opioid services, recovery cafe’ $25,000
Co-Responder efforts $100,000

Accountable Communities of Health (ACH) Grants
2 FTE Behavioral Health Program Managers $319,110

State Innovation Models Grant (SIMs) $300,000

*Trueblood* Grant
Superior Court - Case Coordinator $112,536
Prosecuting Attorney - Deputy Prosecutor $141,419
Prosecuting Attorney - Legal Assistant $73,694
Department of Assigned Counsel - Defense Social Worker $112,235
Human Services Department - Data Analyst and Evaluator $117,190
Greater Lakes Mental Health Contract - various $259,302
Human Services Department – Housing Navigator $56,160
Human Services Department – rent subsidies $428,000
Human Services Department – On-call SUD assessor $7,486
Human Services Department – drug conference attendance $1,916
Human Services Department - administrative costs $130,992

Crib Sheet for November 7, 2017, Council Meeting
Proposal No. 2017-73s2 – (2018 Budget)
(Amendments passed and rolled into substitute proposal 2017-73s3)
## Report of Standing Committee

**Committee of the Whole**

**Meeting Date:** November 2, 2017


### Committee Action:
- **Roll call vote**
- **Voice vote**

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Douglas Richardson, Chair  
Dan Roach, Exec. Pro-Tem  
Jim McCune, Member  
Pam Roach, Member  
Rick Talbert, Vice Chair  
Connie Ladenburg, Member  
Derek Young, Member

For | Against | Abstained | Excused | For | Against | Abstained | Excused |
---|---|---|---|---|---|---|---|

Note: For voice or roll call vote, Chair signature required. Members’ signatures optional. For roll call vote, Clerk enters the votes before members sign.
Report of Standing Committee – 2017-72
Committee of the Whole – November 2, 2017

Notice:
☐ Published Ad
☐ Postal Mail Notice
☐ Email Notice
☐ Internet IPL Notice
Included final hearing date of: 11/17
☐ IPL files updated with names from sign-in sheet
☐ Returned mail information updated in IPL and email lists

Attachments to record:
☐ All saved to database
☐ Searchable pdfs created
☐ Handouts, etc., saved separately
☐ Amendment memos
☐ Oral amendments
☐ Written testimony
☐ Staff handouts
☐ PPT Presentation
☐ Email comments
☐ Notice
☐ Agenda

Followup:
☐ Database updated
  - action noted
  - all docs uploaded
  - cont’d date entered, if applicable
☐ Substitute information updated
  - new title/number in database with “s”
  - saved in database as “s” version in Word and pdf formats

Committee Clerk:
Kate Kennedy 11-3-17

Legal Clerk, if applicable:

Legislative Analyst:
Paul Boachi

Quality Control Check:

Date submitted to Council Clerk: __________________________
### Balance

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020-2022</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>Total FTEs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Total Expenditures</td>
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<td>0</td>
<td>0</td>
<td>$1,025,563,359</td>
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<tr>
<td>Total Revenues</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>$1,025,563,359</td>
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<tr>
<td>Balance (Revenues - Expenditures)</td>
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<td>0</td>
<td>0</td>
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### Expenditures

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<th>2019</th>
<th>2020-2022</th>
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<tr>
<td>Operating Costs</td>
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<td>$1,025,563,359</td>
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<tr>
<td>Capital Costs</td>
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<tr>
<td>Total Costs</td>
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<td>$1,025,563,359</td>
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### Revenue Sources

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<th>2018</th>
<th>2019</th>
<th>2020-2022</th>
<th>Total</th>
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<td>Operating Budget</td>
<td>$1,025,563,359</td>
<td>0</td>
<td>0</td>
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<td>$1,025,563,359</td>
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</tbody>
</table>

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**Fiscal Note Prepared by:** Carron Boucher (BNF BUDG)
RESOLUTION NO. R2017-108

A Resolution of the Pierce County Council Implementing the 2018 Budget; Declaring Certain County Policy; and Requesting Information from Agencies of County Government.

Whereas, the Pierce County Council (Council) enacted Ordinance No. 2017-73 on ______________, 2017, adopting the 2018 Budget for Pierce County; Now Therefore,

BE IT RESOLVED by the Council of Pierce County:

Section 1.

Section 2.

ADOPTED this _____ day of ______________, 2017.

ATTEST:

PIERCe COUNTY COUNCIL
Pierce County, Washington

Denise D. Johnson
Clerk of the Council

Douglas G. Richardson
Council Chair
REPORT OF STANDING COMMITTEE
Committee of the Whole

Meeting Date: November 2, 2017

Proposal No. R2017-108, A Resolution of the Pierce County Council Implementing the 2018 Budget; Declaring Certain County Policy; and Requesting Information from Agencies of County Government.

Committee Action:  Voice vote

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Continue to a Date Certain

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Refer to Committee

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<td>Substituted &amp; subsequently amended</td>
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</tbody>
</table>

For | Against | Abstained | Excused
---|---------|-----------|---------

Douglas Richardson, Chair

Dan Roach, Exec. Pro-Tem

Jim McCune, Member

Pam Roach, Member

Rick Talbert, Vice Chair

Connie Ladenburg, Member

Derek Young, Member

Note: For voice or roll call vote, Chair signature required. Members' signatures optional. For roll call vote, Clerk enters the votes before members sign.
Notice:  

- Published Ad
- Postal Mail Notice
- Email Notice
- Internet IPL Notice

Included final hearing date of: 11/7/17

- IPL files updated with names from sign-in sheet
- Returned mail information updated in IPL and email lists

Attachments to record:

- All saved to database
- Searchable pdfs created
- Handouts, etc., saved separately
- Amendment memos
- Oral amendments
- Written testimony
- Staff handouts
- PPT Presentation
- Email comments
- Notice
- Agenda

Followup:

- Database updated
  - action noted
  - all docs uploaded
  - cont'd date entered, if applicable
- Substitute information updated
  - new title/number in database with "s"
  - saved in database as "s" version in Word and pdf formats

Committee Clerk:  

Kate Kennedy 11-3-17

Legal Clerk, if applicable:  

Paul Bow

Legislative Analyst:  

Quality Control Check:  

Date submitted to Council Clerk:  

11-6-17
This Proposal has No or De minimis Fiscal Impact
RESOLUTION NO. R2017-131

A Resolution of the Pierce County Council Declaring Pierce County’s Desire to Participate in the Tacoma Tideflats Subarea Planning Process and Requesting the Executive Negotiate an Interlocal Agreement with Relevant Jurisdictions that Assures an Appropriate County Role in the Process.

Whereas, the Port of Tacoma is a crucial economic engine for Pierce County and Washington State, supporting over 29,000 jobs and generating over $3 billion in economic impact for the South Puget Sound region; and

Whereas, the Tacoma Tideflats subarea planning process and corresponding regulations adopted by the City of Tacoma will define what activities are allowable at the Port, regulate development in key industrial lands, and otherwise significantly influence the long-term vitality of this important regional asset; and

Whereas, in Engrossed Substitute House Bill (ESHB) 1959 (2009), the state legislature unanimously declared its intent “to ensure that local land use decisions are made in consideration of the long-term and widespread economic contribution of our international container ports and related industrial lands and transportation systems, and to ensure that container ports continue to function effectively alongside vibrant city waterfronts”; and

Whereas, on March 30, 2017, Tacoma Mayor Marilyn Strickland and Port of Tacoma Commission President Dick Marzano announced an agreement to begin negotiating an interlocal agreement to facilitate the development of a Tacoma Tideflats subarea plan, specifying “[t]he goal is to have a professionally led, inclusive and thorough subarea planning process”; and

Whereas, on May 9, 2017, the City of Tacoma adopted Resolution No. 39723, which highlighted the countywide significance of the Tideflats area, signaled an intent to integrate direct representation from “adjacent jurisdictions” and other stakeholders, and requested public negotiations be commenced among the City of Tacoma, the Port of Tacoma, and the Puyallup Tribe on a subarea interlocal agreement; and

Whereas, Pierce County shares Tacoma’s commitment to a “comprehensive community discussion” and “an inclusive and thorough subarea planning process”; and
Whereas, on November 1, 2017, Executive Dammeier sent a letter to Mayor Strickland indicating his support for and interest in Pierce County joining the City, Port, and Tribe as parties to the interlocal agreement that will guide the Tideflats subarea planning process; and

Whereas, Pierce County is responsible for the wellbeing of citizens throughout the county and is committed to working collaboratively with Tacoma, the Port of Tacoma, the Puyallup Tribe, and others in the community; Now Therefore,

BE IT RESOLVED by the Council of Pierce County:

Section 1. The Pierce County Council declares Pierce County’s desire to participate in the Tacoma Tideflats subarea planning process and requests the Executive negotiate an interlocal agreement with relevant jurisdictions that assures an appropriate county role in the process. Provided, however, the Executive may not execute said interlocal agreement without further authorization by the Council.

Section 2. The Clerk of the Pierce County Council is directed to immediately transmit copies of this Resolution to appropriate representatives at the City of Tacoma, Port of Tacoma, and Puyallup Tribe.

ADOPTED this _____ day of ________________, 2017.

ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

__________________________
Denise D. Johnson
Clerk of the Council

__________________________
Douglas G. Richardson
Council Chair
<table>
<thead>
<tr>
<th>General</th>
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<th>Interested Parties</th>
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- This Proposal has No or De minimis Fiscal Impact